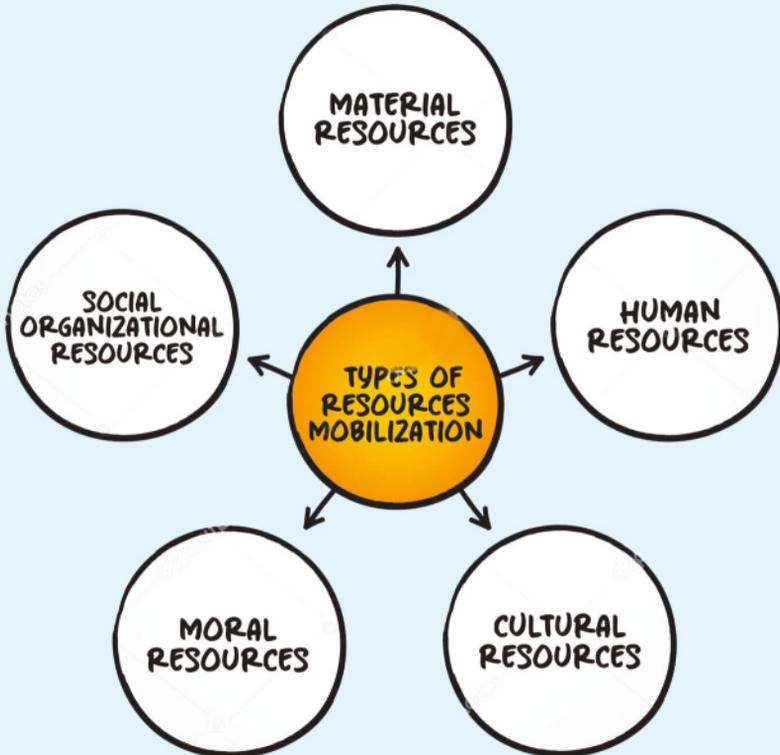




Punyashlok Ahilyadevi Holkar Solapur University, Solapur

Resource Mobilization Policy





पुण्यश्लोक अहिल्यादेवी होळकर
सोलापूर विद्यापीठ

॥ विद्यया संपन्नता ॥

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● Introduction

The University operates student-centric policies with a focus on skill based research-driven quality education which should be accessible and affordable to youth of rural and urban areas. The cardinal principle of management in the University is to provide best resources to the students & faculty to meet the above requirements and run the University for realising the vision and mission of the University. This document draws the policies for resource mobilization. A five-year strategic plan will be made by the University to plan broad academic activities, and related administrative, logistic and developmental activities. Accordingly, the budget estimates and funds requirements are made. This will be broken into yearly activities and the mobilization of resources planned.

The purpose Resource Mobilization Policy of PAH Solapur University is a tool designed to formulate a transparent and well planned financial management system for mobilization of grants received from various funding sources.

● OBJECTIVES

- a. To ensure accountability and transparency.
- b. To develop a system for proper coordination and monitoring of financial resources for their optimum utilization.
- c. To recommend measures for audit of the financial resources in strict compliance with the laid down guidelines of the government.
- d. To provide check and balance on misuse of financial resources.

● Resources

The University needs three types of resources i.e. Human

Resources, Equipment/Material Resources and Infrastructural Resources.

Human Resources

The University will ensure that qualified manpower needed to run the educational courses as per the laid down norms of concerned regulatory authority is available. For Officers of the University and other supporting staff the procedure laid down by statutes, ordinances and govt policies will be followed

Mobilization of Students against Intake

The important part of cash inflow in budget outlay is the student admission and resulting fees received from them. In order to ensure that maximum seats are filled against approved intake following mobilization plan is implemented-

- **Quality Education & Infrastructure:** The University is to ensure that best teachers and world class infrastructure is available so the satisfied students' work as ambassadors to mobilize new admissions.
- **Advertisements & Publicity:** The University should spend certain amount decided in the budget annually on this head to mobilize admissions effectively and create a brand value.
- **Infrastructure & Facilities:** This attracts quality intake and enhances mobility to attract maximum admission. Efforts therefore be made for ensuring world class facilities.
- **Counselling and Guidance:** The Counselling Cell mobilizes admission with quality intake by effective action plan counselling Cell will be therefore provided with matching resources to meet the action plan.

The Resource Mobilization Policy encompasses the following:

a. Planning Infrastructural requirements:

In order to operate the approved academic programmes effectively and provide administrative support, the building and basic infrastructural requirements are worked out by the Building and Works Committee of the University and

approved by the Management Council. The Registrar will provide these inputs in budgetary preparation. Programme-wise budgets for equipment, instruments, consumables, are prepared by the Coordinators. Directors / Statutory Officers and submitted to the Finance and Accounts Officers.

b. Funds Mobilisation:

On the basis of student intake, faculty requirements, Laboratory /library/material need and infrastructural need, the details of funds requirement are examined and a Resource Mobilization Plan is prepared based on the following broad outlines:

1. Estimated fee receipts.
2. Estimated receipts from Government and Non Government sources, Alumni Funding, Sponsorship / grants, interest, etc.
3. Cash outflow based on already running programmes, new acquisitions, enhancement in expenditures, maintenance, administrative expenditure and depreciation,
4. Deficit due to difference between cash inflow and outflow.

The procedure followed to ensure proper implementation of the Resource mobilisation plan is:

- 1) Funds are provided to meet the infrastructure requirement of the institution while starting new programmes and centres.
- 2) The budget for student activities, remuneration of visiting faculty, and honorarium of Guest for Expert Lecture, Seminars, Workshops and Conferences at the campus Schools is prepared and approved by the Senate.
- 3) Fees and grants are used for infrastructure and academic activities
- 4) Government funds are optimally used and spent as per the Pattern of Assistance.
- 5) The deficit in budget under self-financed programmes is met by PAH Solapur University through its reserve fund/corpus or out of savings.

- 6) Transparency and accountability are ensured by conducting an annual audit of the statements.

In order to ensure and monitor effective utilization of financial resources PAH Solapur University has appointed a Finance and Accounts Officer, who checks all expenditures. Furthermore, as per the provisions in the university act the Vice Chancellor appoints different Committees such as Finance Committee, Purchase Committee, Planning Committee, etc. which plans and approves all purchases.

The expenditure out of the RUSA / PM USHA and other funding grants was planned and implemented by the respective Project Monitoring Committees.

c. Monitoring Utilisation of funds:

All accounts are audited internally by internal auditors as well as externally by Local Fund Audit (LFA) and also by the State government. All the bills/invoices / vouchers and purchase orders of expenses against sanctioned budget for particular head are scrutinized by the concerned head and Finance and Accounts Officer and the Internal Audit Wing of the university.

The PAH Solapur University is followed Accounts code in all kinds of fund mobilization of the university.

Financial Audit of Grant: Grants and funds sanctioned by Government/UGC:

The university adopts the following mechanism for conducting financial audit.

1. Institute has established a mechanism for conducting Internal and External Financial audit every year to ensure Financial Compliance. The Internal audit is conducted as and when required on the recommendation of the Finance and Accounts Officer. The internal audit report is submitted to the Vice Chancellor by the Finance and Accounts Officer.
2. The External Audit is conducted every year at the end of the Financial Year by the Local fund Audit (LFA) personnel approved by the University. Once the Audit Report is finalised by the LFA, the same is placed before the Senate for approval.
3. The Audit Report is submitted to the Department of Higher

Education and also uploaded in the university website for information of everyone and necessary compliance by the concerned.



Internal Quality Assurance Cell (IQAC)

Punyashlok Ahilyadevi Holkar Solapur University, Solapur

Kegaon, Solapur - Pune Highway,
Solapur - 413 225, Maharashtra.

Ph. No. 0217 - 2744776, Fax.- 0217-2744770

<https://sus.ac.in> Email : iqac@sus.ac.in