



Punyashlok Ahilyadevi Holkar Solapur University, Solapur

ADVT. NO. PAHSUS/ESTT/TP-1/2026/



Applications are invited in the prescribed form available on Punyashlok Ahilyadevi Holkar Solapur University website <https://sus.ac.in> under the tab “Recruitment / employment opportunities”. For the following Administrative post to be filled in Punyashlok Ahilyadevi Holkar Solapur University, Solapur as per the provisions under Section 14 of M.P.U. Act, 2016.

- Last date for submission of application form is 23/08/2026 in the University office.

Name of The Post	Registrar
Number of Post	One Post (01)
Category	UNRESERVED
Pay Scales	Pay Band: Level S-29 (Rs.131100 - 216600) and allowances as per Government Rules.
Tenure	Appointment of the Registrar shall be for a term of five years or till he attains the age of superannuation whichever is earlier and he shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in the university in which he is serving.
Qualification and Experience	Qualification and Experience: 1. A Master's Degree with at least 55% of the marks or its equivalent grade of B in the UGC 7 point scale. 2. At least 15 years of experience as Assistant Professor in the AGP of Rs. 7000 (Academic Level 11 as per 7th pay) and above OR with 8 years of service in AGP of Rs 8000 (Academic Level 12 as per 7th pay) and above including as Associate Professor along with experience in Educational Administration. OR Comparable experience in Research establishment and/or other Institutions of Higher Education. OR 15 years Administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.
Relaxation in Qualification:	1. The minimum requirement of 55% of marks at the Master's Degree level is relaxable up to 5% for the existing incumbents who are already in the University System. 2. A relaxation of 5% may be provided from 55% to 50% of the marks at the Master's level for the S.C. / S.T. and O.B.C. category candidates. 3. A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. Degree holders who have passed their Master's Degree prior to 19th September, 1991. 4. The candidate should have proficiency in Marathi, Hindi and English languages.

Desirable Qualification:	1. Familiarity with procedures of modern management techniques and clear vision in projection as well as preparing 5 years plan and budget and to be able to articulate policy matters and adequate experience in minuting meetings, capable of handling meetings, drafting of resolution, agenda related with the administration/educational/research matters independently and skill to implement same into action. 2. Proficient in e-governance, e-procurement, office automation, RTI matters, General Financial Rules and General Administration Rules. 3. Efficiency in managing day to day administration more effectively. 4. Proven ability in Administration, preferably in a large educational or research institution. 5. Ph.D. Degree. 6. Excellent proficiency in Marathi, Hindi, English and communication skills.
Age:	Candidate shall not be less than 45 years of age unless already in the service of the Universities or affiliated Colleges.

GENERAL INSTRUCTIONS

- 1) All candidates should read the advertisement and instructions carefully and fill the details accordingly in the application and attach the necessary documents for their details.
- 2) The prescribed application form should be downloaded from the University website <https://sus.ac.in> link of Recruitment / employment opportunities. The same is posted on Government of Maharashtra website www.maharashtra.gov.in
- 3) Candidates from reserved category, who are domiciled outside Maharashtra State will be treated as open category candidates as per Govt. of Maharashtra G.R.No. CBC-1290/23116/p.ra.kra.-378/Mavak-5, dated 24/08/1995.
- 4) The University shall not be held responsible for postponement or cancellation of scheduled interview for any unforeseen/unavoidable reasons.
- 5) The University will not be responsible for any postal lapses or delay.
- 6) No TA/DA will be given either for attending the interview or for joining the post.
- 7) A candidate furnishing incorrect or false information shall stand disqualified at any stage.
- 8) Canvassing in any form will disqualify the candidate.
- 9) Duly self-attested photocopies of the following documents must be attached with the application form.
 - a) Degree/Diploma Certificates, Statement of Marks and Other Certificates of the Educational Qualifications.
 - b) Experience certificates and University approvals.
 - c) Caste certificates issued by the Taluka Tahasildar/Mamledar, if candidate belonged to Schedule Cast/ Schedule Tribe/Vimukta Jati/Nomadic Tribe and Other Backward Classes.
 - d) Caste Validity Certificate
 - e) S.S.C. Certificate or other equivalent certificate as proof of date of birth.
 - f) Approval letters from University and Government in case of teachers of affiliated colleges / recognized institutions.
 - g) In case of change in name of the candidate, a copy of Government Gazette.
 - h) Certificate/s of teaching/administrative experience and / or post doctoral research.
 - i) Any other relevant documents.
- 10) Application fees of Rs.500/- for open candidates and of Rs.250/- for reserved category candidate should be submitted through NEFT/RTGS. The University account details are given below-

Account Number:	3177057679
Account Name:	Finance and Account officer, Punyashlok Ahilyadevi Holkar Solapur University, Solapur
Bank Name:	Central Bank of India
IFSC Code:	CBIN0282815
MICR No.:	413016005

- Applicant must write name of the post his/her name and full address on the back of the NEFT/RTGS receipt without fail. Application without payment details and receipt shall not be considered and shall be rejected.
- 11) Paste (do not staple/pin) pass port size color photograph in the space provided on the right top portion of the application duly attested by applicant.

- 12) Completed application (soft copy and hard copy) in the prescribed form **(Five copies)** together with self attested copies of certificate/s should be sent in an envelope superscripted **“Application for the post of Registrar to the Ag. Registrar, Punyashlok Ahilyadevi Holkar Solapur University, Kegaon, Solapur-413 255 so as to reach the same on or before 05:30 p.m. on 23/08/2026.**
- 13) As per the Notification No.SRV.2000/CR (17/2000) XII dated 28th March, 2005 issued by General Administration Department, Mantralaya, Mumbai, candidates shall submit the declaration of the small family in the prescribed proforma attached with Application form as Declaration Form “A”
- 14) Qualifications, relevant experience and age shall be considered as on last date of submission of application.
- 15) Candidates are requested not to attach any original document with the application.
- 16) Experience in regular scale will only be considered towards total experience of the candidate.
- 17) University will not be responsible for the applications misplaced or lost or delayed by the Postal department.
- 18) No correspondence will be made with applicants who are not short-listed / not called for interview/not selected.
- 19) The University reserves the right to fill or not to fill the posts or to modify/ alter/ cancel the advertisement.
- 20) A Candidate already employed, shall submit his/her application through proper channel and submit the NOC from the present employer. They should furnish all the relevant information regarding their present service, legal proceeding of complaint, court cases, criminal cases, disciplinary action, if any, pending in respect of his / her existing appointment / services. However, an advanced copy of application may be sent followed by the original application through proper channel.
- 21) All updates, corrigendum (if any), instructions regarding this recruitment advertisement from time to time shall be updated on Punyashlok Ahilyadevi Holkar Solapur University website only. Hence, applicants are advised to visit University website regularly for further updates/details.
- 22) Applications received after the last date of receipt of application, incomplete applications or without relevant supporting enclosures and applications not submitted through proper channel will not be considered. No intimation in this regard will be given to the candidates.
- 23) Queries or correspondence in respect of eligibility criteria, issuance of call letters for interview or selection of candidate will not be entertained at any stage.
- 24) Candidates shall have to produce original documents at the time of appearing for Interview.
- 25) The Education Qualification and Experience is as prescribed in Government Resolution dated 16/03/2013. Power point presentation and oral interview will be conducted in accordance with the Government Resolution dated 06/10/2025.
- 26) On verification, if it is found that the information received from an applicant is faulty and or is based on faulty certificates he/she will be liable for legal action and the selection of such candidate will be cancelled immediately.
- 27) Terms and conditions of services of selected candidate shall be governed as per the norms of the UGC, Government of Maharashtra, Maharashtra Public Ast, 2016, Statutes, ordinances, rules and regulations of Punyashlok Ahilyadevi Holkar Solapur University, Solapur.

- 28) All enclosures attached to the application should be number and mentioned appropriately in the application form wherever required.
- 29) Applicant must fill all the information in application, incomplete information or incomplete application shall not be entertained and shall be rejected without any communication.
- 30) All disputes arising out of this advertisement are subject to SOLAPUR jurisdiction.

Advt. No. : PAHSUS/Estt/SP/2026/296
Date:24/07/2026

Sd/-
(Dr. Atul Lakde)
Ag. Registrar