



Punyashlok Ahilyadevi Holkar Solapur University, Solapur

e - Tender

For

**SUPPLY AND INSTALLATION OF
COMPUTERS**

Authorized Signatory :

Name :

Designation :



Punyashlok Ahilyadevi Holkar Solapur University, Solapur

Web-<http://sus.ac.in>

e - Tender Notice, 2024-25.

Punyashlok Ahilyadevi Holkar Solapur University, Solapur – 413255 (Tel.& Fax. 0217-2744771/78) invites e-Tender for the purchase of **SUPPLY AND INSTALLATION OF COMPUTERS** from original manufacturer / authorized dealer. The detail of e – tender as follows:

Item Description	EMD amount	Cost of e-Tender form
SUPPLY AND INSTALLATION OF COMPUTERS	Rs.3,00,000 /- (Refundable)	Rs. 25,000/- (non-refundable)

e- Tender Time Table

1.	e – Tender Publishing Date	Date:17/04/2025 Time: 05.50PM
2.	Tender Download Start Date and Time	Date:17/04/2025 Time: 05.50PM
3.	Bid Submission Date and Time	Date:17/04/2025 Time: 05.50PM
4.	Pre-Bid meeting Date and Time	Date:23/04/2025 Time: 03.00PM
5.	Closing date and of e-/tender	Date:07/05/2025 Time: 03.00 PM
6.	Date and place of online opening of E-Tender (Technical Bid opening Date)	Date:09/05/2025 Time: 03.00PM P.A.H. SOLAPUR UNIVERSITY,SOLAPUR, Solapur Pune-National highway Kegaon, Solapur 413255.Telephone- 0217-2744771/78(Ext-133).
6.	Online /Tender Fee & EMD Submit Online payment	EMD & e-Tender form fee should Submit Online

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Punyashlok Ahilyadevi Holkar Solapur University, Solapur

E - Tender Form

SUPPLY AND INSTALLATION OF COMPUTERS

- 1) Name of Bidder :
- 2) Full Address :
- 3) Mobile :
- 4) E-mail ID :
- 5) G.S.T. No. :
- 6) PAN No. :

Seal & Signature of Vendor

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Punyashlok Ahilyadevi Holkar Solapur University, Solapur
SECTION - A

MAIN TENDER DOCUMENT

Name of Work: - SUPPLY AND INSTALLATION OF COMPUTERS

TENDERING PROCEDURE

**1. GUIDELINE TO BIDDER ON THE Supply and installation of computers E
TENDERING OF P.A.H. SOLAPUR University.**

1.1 BLANK TENDER FORMS

Tender form can be downloaded from the e- tendering portal Government of Maharashtra i.e. <http://www.mahatenders.gov.in> after entering the details of payment towards tender fees as per the Tender Schedule.

- 1.2 The prospective Bidders are free to ask for any additional information or clarification either in writing or orally concerning the work, and the reply to the same will be given by the Registrar, P.A.H. Solapur University, Solapur, 413255 and same will be made available on e-tendering portal of Government of Maharashtra i.e. <http://www.mahatender/Gov.in> and this clarification referred to as common set of conditions/deviations(C.S.D.), shall form part of tender documents and which will also be common and applicable to all Bidders.
- 1.3 The tender submitted by the Bidders shall be based on the clarification and shall be unconditional. Conditional tenders will be summarily REJECTED.
- 1.4 All Bidders are cautioned that tenders containing any deviation from the contractual terms and conditions, specifications or other requirements and conditional tenders will be treated as no responsive.
- 1.5 Bidders should have valid class II/III Digital Signature Certificate (DSC) obtained from any Certifying Authorities. In case of requirement of DSC, interested Bidders should go to www.mahatenders.gov.in and follow the procedure mentioned in the document 'Procedure for application of digital certificate'.
- 1.6 For any assistance on the use of Electronic Tendering System (ETS), users may call the number: 24x7 Help Desk Toll FREE No-0120-4200462/4001002.

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- 1.7 Bidder should install the mandatory components available on the home page of www.mahatenders.gov.in under the section ‘Mandatory Components’ and make the necessary Browser Settings provided under section ‘Internet Explorer Settings’

2. PRE-REQUISITED TO PARTICIPATE IN THE TENDERS PROCESSED BY P.A.H. SOLAPUR UNIVERSITY, SOLAPUR.

2.1 ENROLMENT AND EMPANELMENT OF CONTRACTORS ON ELETRONIC TENDERING SYSTEM:

The contractors interested in participating in the Tenders of P.A.H. Solapur University, Solapur process by using the Electronic Tendering System shall be required to enrol on www.mahatenders.gov.in the Electronic Tendering System to obtain user ID.

After submission of application for enrolment on the system, the application information shall be verified by the authorized representative of the service provider. If the information is found to be complete, the enrolment submitted by the contractor shall be approved. The contractors may obtain the necessary information on the process of enrolment either from Helpdesk Support team or enrol directly on web site www.mahatenders.gov.in.

2.2 OBTAINING A DIGITAL CERTIFICATE

The digital certificates are issued by an approved Certifying Authority Authorized by the Controller of Certifying Authorities of Government of India through their Authorized Representatives upon receipt of documents required to obtain a Digital Certificate Bid data/information for a particular Tender may be submitted only using the Digital Certificate which is used to encrypt the data during the Bid preparation. In case during the process of preparing and submitting a Bid for a particular tender, the contractor loses his/her Digital Signature Certificate (i.e. due to virus attack, hardware problem, operating System problem): he/her may not be able to submit the Bid online. Hence the Users are advised to store his/her Digital Certificate secure and if possible, keep a backup at safe place under adequate security to be used in case of need.

In case of online tendering, if the Digital Certificate issued to an Authorized User of a partnership firm is used for signing and submitting a bid, it will be considered equivalent to a no objection certificate / power of attorney to that user to submit the bid on behalf of the partnership Firm. The partnership firm has to authorize a specific individual by an authorization certificate signed by a partner of the firm (and in case the applicant is a partner, another partners required to authorize in the same form) to use the digital certificate as per Indian Information Technology Act 2000.

Unless the Digital Certificate is revoked, it will be assumed adequate authority of the Authorized user to bid on behalf of the firm for the tenders processed on the Electronic Tender Management System of Government of Maharashtra as per Indian Information Technology Act, 2000. The Digital signature of this authorized user will be binding on the firm. It shall be the responsibility of partners of the firm to inform the certifying authority or sub-certifying

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authority, if the Authorized user changes, and apply for a fresh Digital Signature Certificate. The procedure for application of a Digital Signature Certificate will remain the same for the new authorized user.

The same procedure holds true for the Authorized Users in Private / Public Limited Company. In this case, the Authorization Certificate will have to be signed by the Director of the Company or the reporting authority of the applicant. For information of the process of application for obtaining Digital Certificate, the contractors may visit the section 'Digital Certificate' on the home page of the electronic tendering system.

3. STEPS TO BE FOLLOWED BY CONTRACTORS TO PARTICIPATE IN THE E-TENDERS PROCESSED BY MAHATENDERS

3.1 PREPARATION OF ONLINE BRIEFCASE

All contractors enrolled on the Electronic Tendering System of Government of Maharashtra are provided with dedicated briefcase facility to store documents/files in digital format. The contractors can use the online briefcase to store their scanned copies of frequently used documents/files to be submitted as a part of their bid response. The contractors are advised to store the relevant documents in the briefcase before starting the Bid Preparation and submission stage. In case the contractors have multiple documents under the same type. (e.g. multiple work completion certificates) as mentioned above, the contractors advised to either create a single pdf file of all the documents of same type or compress the documents in a single compressed file in zip rar formats and upload the same. It is mandatory to upload the documents using the briefcase facility. Therefore the contractors are advised to keep the documents ready in the briefcase to ensure timely bid preparation.

Note : Uploading of document in the briefcase does not mean that the documents are available to P.A.H. Solapur University, Solapur at the time of tender opening stage unless the documents are specifically attached to the bid during the online bid preparation as well as during decryption.

3.2 ONLINE VIEWING OF DETAILED NOTICE INVITING TENDERS

The contractors can view the detailed tender notice along with the time schedule (Key Dates) for all the live Bidders released by P.A.H. Solapur University, Solapur on the e-Tendering portal on <http://www.mahatendres.gov.in> under the organization of P.A.H. Solapur University, Solapur.

3.3 DOWNLOAD OF TENDER DOCUMENTS

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The pre-qualification/Main Bidding documents are available for free downloading. However to participate in the online Bidder, the bidder must purchase the bidding documents online.

3.4 ONLINE BID PREPARATION

Submission of bids will be preceded by online bid preparation and submission of the digitally signed within the tender time schedule (Key dates) published in the detailed notice inviting tender. The bid data is to be prepared in the templates provided by the tendering authority of P.A.H. Solapur University, Solapur. In the unloadable document type of templates, the contractors are required to select the relevant document/compressed file (containing multiple documents) already uploaded in the briefcase.

3.5 SHORT LISTING OF CONTRACTORS FOR FINANCIAL BIDDING PROCESS

The tendering authority will first open the technical bid documents of all contractors and after scrutinizing these documents will shortlist the contractors who are eligible for financial Bidding Process.

3.6 OPENING OF THE FINANCIAL BIDS

The contractors may be present in the office of the Tender opening authority at the time of opening of Financial Bids. However, the results of the Financial Bids of all contractors shall be available on the P.A.H. Solapur University, Solapur e-tendering Portal immediately after the completion of opening process.

3.7 TENDER SCHEDULE (KEY DATES)

The contractors are strictly advised to follow the dates and times allocated to each stage under the column “Contractor Stage” as indicated in the Time Schedule in the detailed tender notice for the Tender. All the online activities are time tracked and the electronic tendering System enforces time-locks that ensure that no activity or transaction can take place outside the start and end dates and time of the stage as defined in the tender schedule. At the sole discretion of the tender authority, the time schedule of the tender stages may be extended.

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4. SUBMISSION OF DOCUMENTS AND TENDER OPENING:

4.1 COVER I: DOCUMENTS TO BE UPLOADED AT THE TIME OF ONLINE SUBMISSION FOR FULFILLING QUALIFYING CRITERIA.

Scanned copies of the following documents shall be uploaded by the bidder in cover no.1 at the time of online submission of the bid:

Sr. No.	Eligibility Criteria to Participate	Supporting Documents
1	Valid certificate of Registration under Shops & Commercial Establishments Act.1948 or Company Act 1956, duly renewed or Partnership Act 1932	Scan Copy of certificate
2	Valid G.S.T. certificate of the bidder & GST paid latest challan	Scan Copy
3	Copy of PAN card & IT returns of last three years for A.Y. 2022-23, 2023-24 & 2024-25	Scan Copy
4	Audited Balance sheet for the financial year 2021-22, 2022-23 & 2023-24	Scan Copy
5	Average Annual Turn Over of Minimum of Rs. 1.50 Crore in the last three F.Y. 2021-22 , 2022-23 & 2023-24	Scan Copy of CA Certificate
6	Bidder should be Original Equipment Manufacturer (OEM) / Authorized Dealer (AUD) / Distributor of OEM	Copy of Manufacturer's Authorization Forms (MAF/Distributor
7	Bidder should be in Existence in supplying of computer & laptop, all in one computers sales and service business for the last 3 years	Copy of relevant Work / PO / LOA / contract
8	Bidder should have successfully delivered and installed the Computers and Laptops, in last 5 years in any Government / Semi Government Organization / ULBs/ PSUs / Private Company, as mentioned below : a)At least ONE similar Completed work Order not Less than Rs. 50 lac order value for each work or b)At least Two Similar completed work order not less than Rs 25 lac of order value for each work c) At least THREE Similar completed work order not less than Rs 20 lac of order value for each work	Copy of relevant Work / Purchase Order
9	Bidder should submit the Client list and work done list with telephone & email & Service Centre	Scan Copy on Letter Head
10	An undertaking of duly attested by the notary should be provided by each entity regarding "Currently not been blacklisted or banned by any Govt / Department / Govt Agency / PSU in India for corrupt or fraudulent practices or no delivery or non-performance in last 3 years."	Self-declaration with Sign & stamp on Rs. 500/- stamp paper

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Format attached with this document.

- 4.1.11 Scan copy of Annexure-I should be given. (Technical Specification)
- 4.1.12 Scan copy of Annexure-II (Manufacturer/Dealer Authorization form)
- 4.1.13 Scan copy of Annexure-III (Bid form)
- 4.1.14 Scan copy of Annexure-IV (Service Report Details)
- 4.1.15 Scan copy of Annexure-V. (Forwarding Letter on company letter head)
- 4.1.16 Duly attested by the notary format on Rs.500/- stamp paper Annexure VI

Note: - Hard Copy of Documents uploaded in Technical Bid, should be sent to P. A. H. Solapur University Solapur within 1 week (7 Days) after last date of tender submission else technical bid will not be valid.

4.2 Cover II: FINANCIAL BID

The Bidder shall quote his financial offer duly signed in terms of item rates at the appropriate place of tender template in Excel Format File **SUPPLY AND INSTALLATION OF COMPUTER** (Annexure-VII). It shall be filled in cover No.2 (In the Online Excel Format File). The Bidder should not quote his financial offer anywhere directly or indirectly in Envelope no 1. The bidder shall quote for the work as per details given in the Tender document and also based on the detailed set of conditions issued/additional stipulations made by the P.A.H. Solapur University, Solapur and made available to him on www.mahatenders.gov.in. The tender shall be unconditional. Financial bid will be opened only after bidder qualify technically (i.e. criteria's mentioned in 4.1).

4.3 SUBMISSION OF TENDER

The bidder shall refer to section "Guidelines to Bidders on the operations of Electronic Tendering System of www.mahatenders.gov.in for details.

4.4 OPENING OF TENDERS :

On the date, specified in the Tender Schedule following procedure will be adopted for opening of the Tender.

(A) Cover No.1 TECHNICAL BID

First of all cover No.1 of the Bidders will be opened online to verify its contents as per requirements. If the various scanned documents do not meet the qualifying criteria prescribed by the P.A.H. Solapur University, Solapur, a note will be recorded accordingly by the tender opening committee and the said Bidders Cover No.2 will not be considered for further action and the same will be recorded. The decision of the tender opening committee in this regard will be final and binding on the bidders.

(B) Cover No.2 FINANCIAL BID

Cover No.2 shall be opened online after opening of Cover No.1 Only. If the documents submitted in Cover No.1 meet the qualifying criteria prescribed by the P.A.H. Solapur University, Solapur and contents of Cover No.1 are found to be acceptable to the P.A.H. Solapur University,

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Solapur. The quoted rates of the items in the Financial Bid of the bidder shall then be read out from the template in the presence of bidders present at the time of opening of Cover No.2.

NOTE: - Commissioning Prices quoted by the bidders should include all local taxes, duties, Levies, installing, transportation costs and insurance costs etc till the equipment is accepted.

5. EARNEST MONEY

Earnest Money **Rs.3,00,000/-** shall be paid through online system. Scanned copy of the receipt of EMD shall be uploaded in Envelope No. 1 online. In case of successful bidder the Earnest money will be refunded after paying the initial security deposit and completing the tender documents by the bidder. The amount of Earnest Money will be forfeited to the University in case the successful bidder does not pay the amount of initial security deposit within specified time limit.

6. PERFORMANCE SECURITY DEPOSIT

Earnest Money Deposit credited along with tender shall be converted as a performance security deposit (5% of purchase order) and successful bidder shall have to credit remaining balance amount of performance security deposit or SD 5% of purchase order shall be deposited either in Cash through NEFT/RTGS or DD of Nationalized bank or in form of B.G of Nationalized Bank payable Solapur should be valid till 60 days after warranty period. On successful completion of contract security deposit amount will be refunded to the contractor without interest after expiry 60 days from the expiry of warranty.

7. TIME LIMIT

The work period as specified in the N.I.T. (Notification Inviting Tenders) which shall be Reckoned from the date mentioned in the written work order for commencing the work.

8. TENDER RATE

No alteration in the form of tender and in any schedule/Annexure of tender and no Additions in the scope of special stipulation will be permitted.

9. TENDER UNITS

The bidders should particularly note the unit mentioned in the Schedule “B” on which the rates are based No change in the units shall be allowed.

10. CORRECTIONS

No corrections/alternations shall be made in the tender documents.

11. TENDER ACCEPTANCES:

The Bidders whose bid is lowest, the successful shall submit all the attested copies of the scanned documents uploaded online by him in Cover No.1 to the office of address The Registrar, P.A.H. Solapur University, Solapur after opening of financial bids. If all above documents meet the requirements of University, further process will be carried out. The decision of the tender opening authority in this regard will be final and binding on the contractor.

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Acceptance of tender will rest with the University Authorities, P.A.H. Solapur University, Solapur. P.A.H. Solapur University, Solapur reserves the right to reject any or all tenders without assigning any reason therefore at any stage of tender. The Bidders whose tender is accepted will have to deposit security deposit and enter in to an agreement within 15 days of being notified to do so. In case of failure on the part of Bidders to sign the agreement within the stipulated time, the earnest money paid by him shall stand forfeited to the University and the offer of the Bidders shall be considered as withdrawn by him.

12. VALIDITY PERIOD

The offer shall remain open for acceptance for minimum period of 120 days from the date of opening of cover no.2 (Financial Bid) and thereafter until it is withdrawn by the bidder by notice in writing duly addressed to authority opening the tender and sent by Registered Post Acknowledgement due.



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General terms and Conditions

(These terms and conditions are generic in nature, which have been mentioned for the knowledge of the bidders and may be changed to specific terms and conditions with necessary changes with each Purchase Order (PO) as and when applicable.)

All terms and conditions of Government of Maharashtra resolutions of 01/12/2016 will be totally applicable for this tender.

1. Delivery and Installation

- 1.1 The Bidder should deliver the goods within stipulated time and as per the specifications as mentioned in General terms and conditions at Sr. No. 3 from the date of purchase Order.
- 1.2 Delivery of the Goods shall be made by the supplier in accordance with the terms of the Purchase Contract. The bidder should take responsibility of the Goods till it reaches the delivery destination as informed by the P.A.H. Solapur University, Solapur. Transport to such place of destination in India, including insurance and storage as shall be specified in the contract, shall be arranged by the Supplier. Bidder shall organize the Road Permits wherever required.
- 1.3 The P.A.H. Solapur University, Solapur will consider the inability of the Bidder to deliver or install the equipment within the specified time limit, as a breach of contract and would entail the payment of Liquidation Damages on the part of the Bidder. The liquidation damages represent an estimate of the loss or damage that the P.A.H. Solapur University, Solapur may have suffered due to delay in performance of the obligations (relating to delivery, installation, operationalization, acceptance, warranty, maintenance etc. of the deliverables) by the Bidder.
- 1.4 Products shall be supplied in a ready to use condition along with all accessories mentioned in specifications etc.

2. All the payments will be made after complying following points.

- 2.1 Bidder will be required to furnish the documentary proof of delivery, successful installation report and acceptance duly signed by P.A.H. Solapur University, Solapur officials while claiming the payment.
- 2.2 Supplier will be entirely responsible for all applicable present and future duties, levies, charges, license fees G.S.T. etc. in connection with delivery of goods at site including incidental services and commissioning.
- 2.3 The Bidder must accept the payment terms proposed by the P.A.H. Solapur University, Solapur. The financial bid submitted by the Bidder must be in conformity with the payment terms

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proposed by the P.A.H. Solapur University, Solapur. Any deviation from the proposed payment terms would not be accepted. The P.A.H. Solapur University, Solapur shall have the right to withhold any payment due the Bidder in case of delays or defaults on the part of the Bidder. Such withholding of payment shall not amount to default on the part of P.A.H. Solapur University, Solapur.

2.4 The standard payment terms of the P. A. H. Solapur University, Solapur are given below.

- i) The Bidder must accept the payment terms proposed by the P.A.H. Solapur University, Solapur.
- ii) The financial bid submitted by the Bidder must be in conformity with the payment terms proposed by the P. A. H. Solapur University, Solapur.
- iii) Any deviation from the proposed payment terms would not be accepted.
- iv) The P. A. H. Solapur University, Solapur shall have the right to withhold any payment due to the Bidder, in case of delays or defaults on the part of the Bidder.
- v) 100% Payment shall be made after delivery of all items as per PO in good condition & after successful installation and after the satisfactory report of the expert verification committee of the University.

2.5 Bidder should give bank details on his letter head for on line payments.

2.6 Applicable Taxes will be deducted at prevailing rate while making payments.

3. Delivery and Installation

3.1 All the goods ordered shall be delivered at, P. A. H. Solapur University, Solapur within 3 weeks from date of issuance of Purchase Order and as per terms and condition of tender/purchase order. All the aspects of safe delivery and installation and commissioning shall be the exclusive responsibility of supplier. If the supplier fails to deliver and commissioning of the goods on or before the stipulated date, then penalty @ 1% per week of the total order value shall be levied subject to maximum of 10% of total order value. The goods are to be supplied in good condition within this stipulated period, failing which the supply order is liable to cancelled.

3.2 Delivery of the Goods shall be made by the Supplier in accordance with the terms of the Purchase Contract. The vendor should take responsibility of the Goods till it reaches the delivery destination as informed by the P. A. H. Solapur University, Solapur, transport to such place of destination in India, including insurance and storage, as shall be specified in the contract, shall be arranged by the Supplier. Vendor shall organize the Road Permits wherever required.

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3.3 The Vendor/Bidder should successfully install and commissioning the goods within four (4) weeks, from the date of receipt of material. It means the faultless functioning of equipment. The clearing of the consignment at Mumbai Airport shall be done by supplier. The corresponding shipping documents may be taken accordingly. If there is delay in clearing of the consignment for not giving timely, demurrage (Ware house charges), if applicable has to be paid by supplier.

3.4 Installation will be treated as incomplete in one/all of the following situations:

- Non-delivery of supporting documentation
- Delivery, but no installation of the components and/or software

3.5 The P. A. H. Solapur University, Solapur will consider the inability of the Bidder to deliver or install the equipment within the specified time limit, as a breach of contract and would entail the payment of Liquidation Damages on the part of the Bidder.

The liquidation damages represent an estimate of the loss or damage that the P. A. H. Solapur University, Solapur may have suffered due to delay in performance of the Obligations (relating to delivery, installation, operationalization, implementation, Training, acceptance, warranty, maintenance etc. of the deliverables) by the Bidder.

3.6 The P. A. H. Solapur University, Solapur shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum as specified in Special Terms and Conditions

3.7 Products shall be supplied in a ready to use condition along with all accessories mentioned in specifications etc.

4. Delivery and Documents

The details of shipping and/or other documents to be furnished by the Supplier are specified hereunder.

- 1 Original copy of Supplier's invoices showing contract number, goods description, quantity, unit price and total amount.
- 2 Manufacturer's / Supplier's warranty certificate with OS, MS office& antivirus license copy.

5. Price and Taxes:

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- 5.1 Prices quoted by the bidders for these equipment's should be in Indian Currency in rupees inclusive of all types of taxes and delivery at P. A. H. Solapur University, Solapur.
- 5.2 The prices quoted shall be valid for a minimum period of three (3) Months from date of opening of financial tender. And no price hike shall be considered and approved by the university.

6. Technical Information

The technical documentation involving detailed instruction for operation and maintenance, users' manual etc., is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.

7. Acceptance

A. The acceptance / performance test will be performed after completion of installation and commissioning of all the components of the solution at the sites of installation. Complete hardware and Software as specified in the tender must have been supplied, installed and commissioned properly by the Bidder prior to commencement of the test. The acceptance test will be conducted by P.A.H. Solapur University, Solapur, the expert committee nominated by the P.A.H. Solapur University, Solapur as its option as per the acceptance criteria. The acceptance will involve trouble-free operation for two consecutive days at site. The Bidder will be responsible for setting up and running the acceptance test without any extra cost to the P.A.H. Solapur University, Solapur.

B. In the event of hardware and software failing to pass the acceptance test, a period not exceeding two weeks will be given to rectify the defects and clear the acceptance test, failing which the P.A.H. Solapur University, Solapur reserves the right to get the corresponding component replaced by the bidder at no extra cost to the P.A.H. Solapur University, Solapur or to cancel the order and recall all the payments made by the P.A.H. Solapur University, Solapur to the bidder.

C. Successful conduct and conclusion of the acceptance tests for the installed components shall also be the sole responsibility and at the cost of the Bidder.

8. Acceptance certificate

On successful completion of acceptability test, receipt of deliverables etc. for the equipment and after the P.A.H. Solapur University, Solapur is satisfied with the working on the system, the acceptance certificate signed by the bidder and the representative of the P.A.H. Solapur University, Solapur will be issued. The date on which such certificate is signed shall be deemed to be the date of acceptance of the system and the WARRANTY Of the Hardware starts from that date.

9. Governing Language

A. The contract shall be written in English. All correspondence and other documents

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pertaining to the Contract, which are exchanged by the parties, shall be written in English.

- B.** The technical documentation involving detailed instruction for operation and maintenance, user's manual etc. is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.

10. Inspections and Tests.

- A.** The event of hardware and software failing to pass the acceptance test, as per the specifications given, a period not exceeding two weeks will be given to rectify the defects and clear the acceptance test, failing which, the P.A.H. Solapur University, Solapur reserves the right to cancel the purchase order.
- B.** On successful completion of acceptability test, receipt of deliverables, etc., and after the P.A.H. Solapur University, Solapur is satisfied with the working on the system, the acceptance certificate will be signed by the, Testing Agency and the representative of the P.A.H. Solapur University, Solapur. Notwithstanding anything contained above, in case of dispute, claim & legal action arising out of the contract, the parties shall be subject to the jurisdiction of courts at Solapur, Maharashtra, India only.

C. Compliance with Laws:

By acceptance of this agreement, the Vendor agrees to comply with the requirements of all the existing laws. The Vendor also agrees to comply with the Fair Labor Standards Act and the Occupational Safety and Health Act, and all other applicable laws, ordinances, regulations and codes in the Vendor's performance hereunder. The Vendor further agrees to indemnify and hold the University and its customers harmless from any loss or damage that may be sustained by the University, by reason of the Vendor's failure to comply with any laws, ordinance, regulations and codes.

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General Terms & Conditions

1. **Scope of Work:** The Successful bidder on receipt of work order shall be responsible to supply, install and commission the new “**SUPPLY AND INSTALLATION OF COMPUTER**” as per the specifications approved by the university and as per the accepted rates.
 - 1.1. Within specified delivery period only for the requirements to be provided by The Bidder would be responsible to supply, install and commission the new Computers supply and installation in P. A. H. SUS. Computer hardware mentioned in Annexure-I and the relevant software and other relevant technology components including system software-
 - 1.2. The selected Bidder has to supply and install the Computer as per specification mentioned in Annexure-I.
 - 1.3. Bidder shall supply the Legal Licenses as specified for operating system, Microsoft office, and antivirus.
 - 1.4. Bidder has to provide necessary expertise including OEM expert for installation of Operating system.
 - 1.5. The Bidder should have back-to-back arrangement with the OEM so that University will be able to log a call with the OEM directly for the contract period of 3 years.
 - 1.6. The Bidder to ensure that the proposed equipment / components mustnot be declared “End of Life” within the next 7 years from the date of purchase.
 - 1.7. TOP 3 IDC brands to be quoted. IDC 2022 report to be uploaded with tender documents.
or Latest report to be submitted
 - 1.8. Declaration from OEM regarding OEM warranty as per Tender terms
 - 1.9. Declaration from OEM for genuine operating system loaded from factory.
 - 1.10. Compliance letter from OEM on their letter head
 - 1.11. Quoted model should be Make in India Class II or higher i.e. make in India content 20% or higher MII certification on OEM’s letterhead to be attached with tender reference.
 - 1.12. Quoted Computer should be certified for required operation system OEM declaration and certificate report should be submitted.
 - 1.13. Declaration from OEM for quoted product does not obsolete in the market at the time of bid submission and has at least 3 years of residual support
 - 1.14. Bidder should submit ink signed bid specific MAF (Manufacturers authorization form)/Dealer Authorization with OEM details such as Name, designation, address, email ID and phone number along with the bid for all items
 - 1.15. Malicious code certificate duly signed by OEM of quoted hardware

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- 1.16. Service Central list to be submitted by the bidder
- 1.17. The Bidder should have contact center (central or location wise) in order to log the calls on 24 x 7 x 365. They should also provide onsite support on 24 x 7 x 365 basis. The contact center numbers should be provided to the University along with the escalation matrix mentioning the contact person's name, number and designation in the company.
- 1.19 OEM must have online system hardware diagnostics facility. Link / web address to be submitted along with the technical bid. Also OEM must have facility to download updates of pre-installed software's, device drivers and firmware on its website. Link / web address to be submitted along with the technical bid.

1.20 Warranty, Annual Maintenance Contract and Annual technical support – All the hardware and software supplied by the Bidder should come with 3 Years Free Product Warranty, Onsite Service/ Support, AMC / ATS etc. as applicable. From the fourth year onwards, after expiry of warranty period, AMC/ATS will come into effect which will be for successive two years.

1.21 Bidder must ensure no hardware equipment or software, for which 'End-of-Sale' has been declared. None of the hardware or software should have an 'End-of-Support' mandated by the respective OEM within 3 years from date of initial successful commissioning of hardware.

2. The delivery should be within period specified in the work order.
3. The transportation and other charges shall be borne by the successful bidder / supplier. Bidder shall arrange for transport of the **“SUPPLY AND INSTALLATION OF COMPUTER”** up to the delivery location, install the **“SUPPLY AND INSTALLATION OF COMPUTER”** in university premises with required peripherals and test the same.
4. The labor required for entire delivery; installation & commissioning cycle will be the responsibility of the successful bidder / supplier.
5. Bidder shall provide on-site support for all related works with regard to the **“SUPPLY AND INSTALLATION OF COMPUTER”**. Delay in the delivery of the **“SUPPLY AND INSTALLATION OF COMPUTER”** due to non-availability of transport arrangements for the transporting the material it shall be the responsibility of the bidder / supplier to see that the material reach the destination within the stipulated period.
6. The price should be inclusive of all prevailing and applicable levies / taxes.
7. The University reserves the right to reject any or all tenders. The University may accept tender in full or part or may award part of the works to different bidders.
8. Terms of Delivery: All items should be delivered within 3 weeks from the date of purchase order at Punyashlok Ahilyadevi Holkar Solapur University, Solapur. Bidder will have to verify all the items within Two week from the date of delivery in the presence of responsible officials of university at respective Departments.
9. The supplied items shall have the 3 years warranty. If during the warranty period **“SUPPLY AND INSTALLATION OF COMPUTER”** failed / not working the same be replaced within 3 working days from the date of complaint by the bidder on his own and no extra charges for this shall be paid by the university.

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10. During warranty period the successful bidder should make arrangement to provide the necessary technical support at university on his own. The complaint or error as the case may be shall be resolved with 3 working days from the date of registering complaint.
11. The successful bidder should have to execute agreement with university for the terms and conditions as may be specified by the university.
12. Punyashlok Ahilyadevi Holkar Solapur University reserves every right to cancel the tender in whole or in part
13. The University shall not accept and entertain any claim in the event of the contractor / bidder's workmen sustaining any injury, damage or loss either to person or property or machinery etc. either inside or outside of the University premises. It shall be the sole responsibility of the contractor/ bidder only.
14. The Contractor/agency shall ensure that it fully complies with and observes provisions, all statutory rules and regulations laid down by the Government or local body and amendments thereto from time to time. Compliance or violation thereof shall be the contractor /bidder's sole responsibility and the University shall not be liable for the same.
15. In case, if any dispute regarding interpretation of any clause or term of this contract and any related document, the decision of the Vice Chancellor of The University will be final and binding on both the parties to this tender.
16. The university reserves the right to reject any or all tenders or to cancel the tender process without assigning any reasons thereof, and no complaints shall be entertained in this regard.
17. The university reserves right to take appropriate action in accordance with law if the information submitted by bidder is found to be incorrect or for furnishing false information.
18. The tenderers/ bidders shall certify that their firm /company / proprietorship has black not been listed by Government/ Semi-Government bodies/ authorities.
19. The tenderers shall specifically mention on their letter head that no disputes / litigation in whatsoever nature is pending or settled between their firm /company/ proprietorship and University.
20. The University reserves the right to get clarification and additional documents form the bidder if necessary.

Service Window

Bidder shall provide technical support for the material supplied as per the service window mentioned here under:

- 1) Service Window: Working hour of the Location
- 2) Telephonic Support: Within 30 minutes
- 3) On-site Call Response: Within 4 Hours.
- 4) Spare Turn around: Same Working Day

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Warranty

- a) The warranty for the “**SUPPLY AND INSTALLATION OF COMPUTER .**” to be supplied shall carry a free comprehensive, onsite warranty for a minimum period of 03 year and shall commence after the delivery, installation & satisfactory operation of the “**“SUPPLY AND INSTALLATION OF COMPUTER .**” at the specific P.A.H. Solapur University location. (After date of installation)
- b) Bidder shall be responsible for replacement of any component of the “**“SUPPLY AND INSTALLATION OF COMPUTER .**” incase found defective before or during installation and also during warranty period.

Uptime:

The Bidder shall attend to and put forth the best of efforts to rectify any of the problems to the computers, Laptop & computes or related peripherals supplied and installed in the University on all the days irrespective of holidays i.e. general or special. It is also to be noted that in the event of the Bidder failing to carry out the repairs/ replacement within the time stipulated as per service window, the company shall at its own cost provide to the University standby “**SUPPLY AND INSTALLATION OF COMPUTER.**” of equivalent configuration, and the same shall be used by the University till the repairs/replacement receive to the location of the University and the same becomes operational.

27. Inspection and Testing:

- a. The post-delivery inspection and testing of the Computer Hardware shall be carried out to check whether the Hardware are in conformity with all the technical specifications and shall be in line with the inspection/test procedures laid down by the University. The inspection and testing will be conducted by the University, their consultant or other such person nominated by the University at its option.
- b. The acceptance / performance test will be performed after completion of installation and commissioning of all the components of the solution at the sites of installation. Complete hardware and relevant Software must have been supplied, installed and commissioned properly by the Bidder prior to commencement of the tests. The acceptance test will be conducted by the University, their Verification committee nominated by the University at its option. The acceptance will involve trouble-free operation for 24 hours continuously at site. The Bidder will be responsible for setting up and running the acceptance test without any extra cost to the University.
- c. Successful conduct and conclusion of the acceptance tests for the installed components shall also be the sole responsibility and at the cost of the Bidder.
- d. In the event of hardware and software failing to pass the acceptance test, a period not exceeding two weeks will be given to rectify the defects and clear the acceptance test, failing which the University reserves the right to get the corresponding component replaced by the Bidder at no

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extra cost to the University or to cancel the order and recall all the payments, made if any, with interest at 15% per annum from the date of the respective payments till the time of actual receipt of refund.

28. Law of the Contract:

Notwithstanding anything contained above, in case of dispute, claim & legal action arising out of the contract, the parties shall be subject to the jurisdiction of courts at Solapur, Maharashtra, India.

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Annexure I

Technical Specification of COMPUTER

[To be submitted on letter head along with Technical Bid]

To

The Registrar

P. A. H. Solapur University,

Solapur

Name of the firm: -----

Address: -----

Phone No. / Mobile No. -----

E-Mail ID - -----

Particular: Computer

Total Qty=305

SNo	Item	Specifications of Computer
1	Model / Make	Computer (All in One) HP / Dell / Lenovo
2	Chassis	PC & Monitor integrated in one Chassis
3	Chipset	Intel® Chipset
4	Processor*	Intel® Core i7- Processor 12th Generation
5	Memory	16GB DDR4-3200MHz Memory expandability up to 64 GB with 2 DIMM Slots min.
6	OPTIONS	Supports up to 2 x 32 GB DDR5
7	Storage	1TB PCIe M.2 NVMe SSD Options: additional NVMe slot with Raid compatible
8	Graphics	Intel® UHD Graphics
9	Camera	1080p at 30 fps FHD camera with built-in MIC / 5 MP camera
10	Audio	Built-in 2 x 3 W OR Realtek Audio Controller, Two stereo speakers, 5 W x 2 = 10 W
11	Operating System	License copy of Microsoft Windows 11 home / Pro. with OEM Recovery DVD or option of Cloud Recovery.
12	WIRELESS	Bluetooth wireless card.
13	Networking	Integrated RJ45 Ethernet Port 10/100/1000 Mbps port
14	STANDS	24 AIO STAND.
15	POWER	90 – 150 / 120 / 160 W etc INTERNAL POWER SUPPLY UNIT with power adaptor

Authorized Signatory :

Name :

Designation :

16	Ports	1 HDMI, 1 x Display, 4 USB	
		1 Universal audio port	
		1 SD 4.0 card slot	
		1 USB 3.0 Gen 2x2 Type-C® port	
		1 DisplayPort	
		1 HDMI-in	
		1 HDMI-out	
		1 RJ45 Ethernet Port 10/100/1000 Mbps port	
17	Slots	1 M.2 2230 slot for WiFi and Bluetooth combo card	
		2 M.2 2230/2280 slots for PCIe solid-state drive	
18	Keyboard & Mouse	Wired Keyboard,& Optical Mouse of Same make as AIO OEM	
18	Manageability	Integrated DMS (Device Management Services to manage, support and control Desktop remotely	
19	Certifications	BIS, FCC, CE, UL, OEM,	
20	Display	23.8" IPS, ant glare with Minimum resolution of 1920x1080, 16:9 aspect ratio,1000:1 Contrast ration, 250 nits brightness, viewing angle of 178/178. Integrated 5 MP RGB webcam with & Dual microphone.	
21	Warranty	3 Years Warranty	
22	Antivirus	3 year antivirus Quick Heal Total Security.	
23	MS office	Microsoft office 2021 home / student or higher	

1. *Supplier may provide higher configuration in the same rate instead of the above mentioned Configuration.

2. Other conditions: In the tender quantity of Computer is indicative and may change.

Authorized Signatory :

Name :

Designation :



Annexure II

Manufacturers/Dealer Authorization Form

[To be submitted along with Technical Bid]

Ref. No:

Date:

To,

Subject: For the supply of “COMPUTER ”

Dear Sir,

I / We the undersigned _____ are established and reputable manufacturers / Dealer of _____ having Factory / registered office at _____ and _____ do hereby authorise M/s _____ [Name and address of vendor] to submit a bid and sign the contract with you for the goods manufactured / supplied by us against the above RfP No _____ dated _____ We hereby extend our full guarantee and warranty as per the clauses of contract based on the terms and conditions of the RfP for the goods and services offered for supply by the above firm against the RfP.

Yours faithfully

[_____]

Name of the manufacturer/ Dealer Authorization Form

Note: This letter of authority should be on the letterhead of the manufacturer/ Dealer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the bidder in its bid.

Authorized Signatory :

Name :

Designation :



**Annexure III
BID FORM**

[To be submitted on the letter head of the bidder along with Technical Bid]

Ref. No.

Date:

To,

**Sub: RfP No.....Dated.....For supply of
“COMPUTER**

Dear Sir,

We, the undersigned, offer to supply and deliver materials and services including installation and commissioning of “COMPUTERS” in conformity with the tender.

We undertake, if our bid is accepted, to deliver the Goods in accordance with the delivery schedule specified in the Tender.

If our bid is accepted, we will provide Bank guarantee in your favour for a sum equivalent to 5 % of the contract price for the due performance of the contract in the format prescribed by the purchaser.

We agree to abide by this bid for the period of 120 days from their it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with P. A. H. Solapur University, Solapur’s written acceptance thereof and the P. A. H. Solapur University, Solapur’s notification of award shall constitute a binding Contract between us.

We hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery/installation. It will be our responsibility to produce such letters from our OEM supplier’s at the time of delivery or within a reasonable time.

We agree that the P. A. H. Solapur University, Solapur will have Single Point of Contact with us, at the address stated below for the entire goods and services to be delivered by us in case our bid is accepted.

Address of Bidder for Single Point of Contact

We understand that the P. A. H. Solapur University, Solapur is not bound to accept the lowest of any bid the bank may receive.

Dated _____ day of _____ 20...

(Signature in the Capacity of)

Duly Authorized to sign bid for and on behalf

of

(Name& Address of Bidder)_____

Authorized Signatory :

Name :

Designation :



Annexure IV

Service Support Details [To be submitted along with Technical Bid]

S.N.	Location	Whether local support available at the location [Yes or No]	In respect of Column 3, if response is “NO”, specify location from which support extended.	Service Support own or through Franchise	Address and Telephone No [for response specified in column 5]	Working Days and hours	No of H/w Engineer s
1	2	3	4	5	6	7	8
1	P. A. H. Solapur University, Solapur						

Seal and Signature of Vendor

Authorized Signatory :

Name :

Designation :



Annexure - V

Forwarding Letter

(To be submitted on company's letter head with Technical Bid)

To:

=====

=====

=====

Subject: Tender for supply of "COMPUTER"

Dear Sir,

This is in reference to your above-mentioned tender for the procurement of "**Computer**". Having examined the tender document, the receipt of which is hereby duly acknowledged, we the undersigned; hereby submit our proposal along with necessary supporting documents.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that P. A. H. Solapur University, Solapur reserves the right to consider/ reject any or all applications without assigning any reason thereof.

Date :

Authorised Signatory.

Name:

Designation:

Authorized Signatory :

Name :

Designation :



Annexure VI

(Executive Magistrate/Notary Public on Rs.500/-stamp paper)

AFFIDAVIT

I, _____ (Name Service Provider

/ Authorized person), Aged about _____ years, residing at _____

_____ (Postal Address) do hereby swear this affidavit that, I am the proprietor / Partner of _____ (Name of Company / firm) registered at _____.

I do hereby swear that, the documents submitted in envelope No.1 of the tender document for the work of _____ are true, correct and complete. I am not blacklisted in any organization. In case the contents of envelope No.1 and other document pertaining to the tender submitted by me are found to be incorrect or false, I shall be liable for action under the relevant provision of The Bhartiya Nyaya Sanhita and other relevant laws.

Signature of Authorized person /Applicant/Service Provider

Name :

Address:

City:

Date:

E-mail:

Mobile:

Authorized Signatory :

Name :

Designation :



Annexure VII /B
FINANICAL BID
(In COVER - II)

Sr. No	Particulars Product with technical Specifications	Total required Qty	Rate per Unit in Rs.	Total Amount	GST Rs. (%)	Total amount with GST in Rs.
1	2	3	4		5	6
(A)	Computer AIO HP/Dell/Lenovo Make As per specifications in Annexure – 1 With License copy of Windows 11 Home + MS Office	305				
(B)	Computer AIO HP/Dell/Lenovo Make As per specifications in Annexure – 1 With License copy of Windows 11 PRO + MS Office	305				

Note: Bidder are requested to note the following

- The university may place the order either for (A) or (B) or both.
- All the details must be provided as per format.
- L₁ will be arrived based on the above total cost (Column No.6) of each item.
- All items are with 3 years warranty from date of installation.
- **The University reserves the right to vary the quantity of the items on the basis of actual requirement.**
- **Please mention computers Brand Name/Make in Financial bid or Technical bid**
- All the terms and conditions as mentioned in the Government Resolution of Govt of Maharashtra regarding purchase process are applicable to the tender document.
- GST & other taxes may be indicated separately & above price include complete installation transport etc.

Authorized Signatory :

Name :

Designation :