SOLAPUR UNIVERSITY, SOLAPUR
BOARD OF COLLEGE AND UNIVERSITY, DEVELOPMENT
NAAC-INTERNAL QUALITY ASSURANCE CELL(NAAC-IQAC)

NAAC ACCREDITED-2015
'B' Grade (CGPA-2.62)

MINUTES OF MEETING
INTERNAL QUALITY ASSURANCE CELL (IQAC)
13th July, 2016 at 03:30 p.m.

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the chairmanship of Hon'ble Vice-Chancellor on 13th July, 2016 at 03:30 p.m. in the University Management Council Hall.

The Following Officers of the University and members of IQAC were present:

Sr. No.	Name of the members	Designation
1	Prof(Dr.) N. N. Maldar, Vice-Chancellor,	Chairman
2	Prin. R. Y. Patil, Director, BCUD	Member
3	Dr. D.N. Mishra, Registrar	Member
4	Shri. B. P. Patil, Controller of Examination	Member
5	Shri. B. C. Shewale, Finance &Accounts Officer	Member
6	Prof. E.N. Ashokkumar, School of Social Sciences	Member
7	Prof. (Dr) P. Prabhakar, School of Earth Sciences	Member
8	Dr. R. S. Mente, School of Computational Sciences	Member
9	Shri. Ega Purushotham M.D. Smruthi Org. Ltd., Solapur	Member
10	Prof. (Dr) S. S. Suryavanshi	IQAC Director
11	Dr. A. A. Ghanwat, School of Chemical Sciences	Member Secretary

WELCOME : A meeting commenced with warm welcome by Prof.(Dr) S.S. Suryavanshi, Director-IQAC.

LEAVE OF ABSENCE : The leave of absence was granted to the following members as conveyed by them.
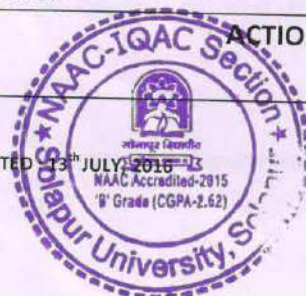
1. Smt. Dr. M. J. Patil, School of Social Sciences, Solapur University, Solapur
2. Prof. (Dr) V.P. Ubale, D.B.F. Dayanand Arts & Science College, Solapur
3. Shri. Sanjiv Patil , M.D., Laxmi Drucken Component, Solapur
4. Shri. Sharadkrishna Thakare, M.D. Laxmi Hydraulics Pvt. Ltd.,

The following business was transacted:

Item No.1	:	Confirmation and signing of the minutes of previous meeting held on 04/03/2016.
Resolution	:	The minutes of the previous meeting held on 04/03/2016 were read and confirmed.
Item No.2	:	To conduct orientation program for newcomers/ freshly admitted students.
Resolution	:	It was resolved that, Institution should organize an orientation program for newcomers/fresher's those who are admitted in academic year 2016-17. This program will include visit to Library, Instrumentation Centre, Post Office, Health Centre, Museum and Administrative Section i.e. P.G. Admission and Accounts Section.
		ACTION : PG ADMISSION
Item No.3	:	To initiate English/Foreign Language Lab. at Study Centre, Solapur.
Resolution	:	It was resolved that, NAAC-RUSA officials on campus should prepare an exhaustive proposal of English/Foreign Language Laboratory. After getting due approval from University Authorities the same will be submitted to SPD-RUSA for getting grants. Last date is 15th September, 2016.
		ACTION : NAAC-RUSA
Item No.4	:	Use of e-resources at University central library should be enhanced/ encouraged.
Resolution	:	It was resolved that, a circular be issued to the research scholars and faculties of the University to use E-resources available at Central Library. Further, it was resolved to send a proposal to RRC to make rules in Ph.D. Rules and Regulations of the University that, its mandatory to use e-resources.
		ACTION : LIBRARY AND PGBUTR
Item No.5	:	To organize workshop/lectures to improve soft skills among the PG students at campus.
Resolution	:	It was resolved that, to invite experts, who are engaged in developing personality and communication skill. Students will attend these programs to nurture soft skills. The remuneration will be paid to the invited experts as per UGC Rules.
		ACTION : PG ADMISSION

Item No.6	:	AQR to be automated by each teacher by repository his/her publications & books be initiated.
Resolution	:	It was resolved that, the automation of AQR as per the NAAC guidelines and format be developed frequently. The said task has been entrusted to Dr. R.S. Mente Assistant Professor, School of Computational Sciences and Shri P.R. Chormale, System Analyst.
		ACTION : SCHOOL OF COMPUTATIONAL SCIENCES & SYSTEM ANALYST
Item No.7	:	Colleges should be encouraged for getting NAAC accreditation as per UGC/RUSA guidelines.
Resolution	:	It was resolved that, authorities will issue a circular to the affiliated colleges for getting accreditation from NAAC/ NBA. Further, it was resolved that University should organize workshop/ seminar for the said purpose.
		ACTION : AFFILIATION
Item No.8	:	Online arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
Resolution	:	It was resolved that to make online program (.net platform) for obtaining feedback of students on the campus. The said task has been entrusted to Dr. R.S. Mente, Assistant Professor, School of Computational Sciences and Shri. Yogesh D. Rajendra, Programmer.
		ACTION : SCHOOL OF COMPUTATIONAL SCIENCES & PROGRAMMER
Item No.9	:	Report of Academic and Administrative Audit (AAA) of Schools at campus.
Resolution	:	Reports of Academic and Administrative Audit (AAA) of all Schools on campus are noted, and Directors of Schools are advised to take necessary steps for improvement.
		ACTION : AFFILIATION & ALL SCHOOLS
Item No.10	:	Updating University website.
Resolution	:	It was pointed out that in the meeting of QAC dated 30th December, 2014 vide resolution No. 5, Dr. R.S. Mente, Assistant Professor, School of Computational Sciences will update the website. It was resolved that to scrupulously follow the instructions as per resolution No.5.
		ACTION : Dr. R.S. MENTE

Item No.11	:	Any other items/issues with the kind permission of the Chair.
Item No.11 (1)	:	To organize training Program for Administrative staff within University.
Resolution11(1)	:	It was resolved that, the University administration should organize various programs for administrative staff and also nominate some of the administrative officers / staff for training like YASHADA etc. Further it was resolved that, these types of programs may be organized for 3 / 4 times a year.
		ACTION : ESTABLISHMENT SECTION

VOTE OF THANKS : Meeting concluded with vote of thanks to the chair.

25-07-2016

Director,
IQAC

Director,
BCUD

Chairman
Vice-Chancellor

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SOLAPUR UNIVERSITY, SOLAPUR

NAAC-INTERNAL QUALITY ASSURANCE CELL
(NAAC-IQAC)

ACTION TAKEN REPORT

Action Taken Report of the IQAC's Quality Advisory Council (QAC) meeting held on 13/07/2016 at 3:30 p.m. in the Management Council Hall of the University.

Res. No.	Resolution	Action Taken
1	The minutes of the previous meeting held on 04/03/2016 were read and confirmed.	--
2	It was resolved that, Institution should organize an orientation program for newcomers/fresher's those who are admitted in academic year 2016-17. This program will include visit to Library, Instrumentation Centre, Post Office, Health Centre, Museum and Administrative Section i.e. P.G. Admission and Accounts Section.	Informed to the all School Directors vide circular Ref. No. SUS/PG. Admission / 2016-17 /7698 Dated. 09/08/2016
3	It was resolved that, NAAC-RUSA officials on campus should prepare an exhaustive proposal of English/Foreign Language Laboratory. After getting due approval from University Authorities the same will be submitted to SPD-RUSA for getting grants. Last date is 15th September, 2016.	Work in progress
4	It was resolved that, a circular be issued to the research scholars and faculties of the University to use E-resources available at Central Library. Further, it was resolved to send a proposal to RRC to make rules in Ph.D. Rules and Regulations of the University that, it's mandatory to use e-resources.	Circular issued by Library and PGBUTR
5	It was resolved that, to invite experts, who are engaged in developing personality and communication skill. Students will attend these programs to nurture soft skills. The remuneration will be paid to the invited experts as per UGC Rules.	Informed to the all School Directors vide circular Ref. No. SUS/PG. Admission / 2016-17 /7698 Dated. 09/08/2016
6	It was resolved that, the automation of AQR as per the NAAC guidelines and format be developed frequently. The said task has been entrusted to Dr. R.S. Mente Assistant Professor, School of Computational Sciences and Shri P.R. Chormale, System Analyst.	A Google form is created to collect the details of publications of teacher. Any teacher can enter all the details of his/ her publications and submit the same after providing the link. This data will be stored automatically in the form of sheet in one file.
7	It was resolved that, authorities will issue a circular to the affiliated colleges for getting accreditation from NAAC/ NBA. Further, it was resolved that University should organize workshop/ seminar for the said purpose.	Circular to all the affiliated colleges for getting accreditation from NAAC/NBA. Was issued wide Circular No. SUS/BCUD/AFFI/7869, Dated 16/08/2016. Soon workshop /seminar will be organized for the said purpose.
8	It was resolved that to make online program (.net platform) for obtaining feedback of students on the campus. The said task has been entrusted to Dr. R.S. Mente, Assistant Professor, School of	Work entrusted to us (i.e. making of online feedback form) has been completed as per suggestion, and in coordination with Dr. R.S. Mente. The said work will be forwarded to the

		authorized email id for further processing.
	Computational Sciences and Shri. Yogesh D. Rajendra, Programmer.	
9	Reports of Academic and Administrative Audit (AAA) of all Schools on campus are noted, and Directors of Schools are advised to take necessary steps for improvement.	Letter issued by this section to Affiliation & All School Directors Ref. No. SUS/NAAC-IQAC/2016-17/ 7379 dtd. 02/08/2016
10	It was pointed out that in the meeting of QAC dated 30th December, 2014 vide resolution No. 5, Dr. R.S. Mente, Assistant Professor, School of Computational Sciences will update the website. It was resolved that to scrupulously follow the instructions as per resolution No.5.	Compliance as per letter of Dr. R.S. Mente dtd. 29/08/2016.
11	It was resolved that, the University administration should organize various programs for administrative staff and also nominate some of the administrative officers / staff for training like YASHADA etc. Further it was resolved that, these types of programs may be organized for 3 / 4 times a year.	One program has been organized & conducted