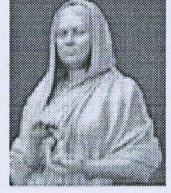**पुण्यश्लोक अहिल्यादेवी होळकर सोलापूर विद्यापीठ, सोलापूर**

Punyashlok Ahilyadevi Holkar Solapur University, Solapur

केगाव ,सोलापूर - ४१३ २५५, महाराष्ट्र (भारत)

दुरध्वनी क्र. ०२१७-२७४४७७१ / ७२/ ७३ (११ लाईन्स), फॅक्स : ०२१७-२३५१३००,

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शैक्षणिक संशोधन आणि विकास

जा.क्र. पुअहोसोविसो/२०२०-२१/ ८००७   दिनांक : 26 OCT 2020

परिपत्रक

(सहयोगी प्राध्यापक ते प्राध्यापक स्टेज ४ ते ५ अकॅडमीक लेवल १३ A ते अकॅडमिक लेवल १४ पदोन्नती / स्थाननिश्चिती)
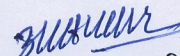
विद्यापीठ अनुदान आयोगाच्या अधिसूचना, ३० जून २०१०, ११ जुलै २०१६, १८ जुलै २०१८ व महाराष्ट्र शासन निर्णय दि. ०८/०३/२०१९ नुसार सहयोगी प्राध्यापक, ग्रंथपाल, शारीरिक शिक्षण संचालक यांचे (स्टेज ४ ते ५ अकॅडमीक लेवल १३ A ते अकॅडमिक लेवल १४) CAS अंतर्गत पदोन्नती / स्थाननिश्चितीसाठी अर्ज मागवून विद्यापीठामार्फत केंद्रीय पद्धतीने प्रक्रिया राबविली जाणार आहे.

याबाबत प्रस्तुत विद्यापीठ संलग्नित अनुदानित महाविद्यालय व मान्यताप्राप्त संस्थेचे माननीय प्राचार्य/ संचालक, संस्थाचालक व सर्व संबंधिताना या परिपत्रकाद्वारे कळविण्यात येते की, महाविद्यालयाच्या प्राचार्यांनी सद्य:स्थितीत महाविद्यालयाच्या सेवेत असलेल्या पात्र सहयोगी प्राध्यापक / ग्रंथपाल / शारीरिक शिक्षण संचालक यांचे प्रस्ताव विद्यापीठाकडे सादर करावेत.

महाराष्ट्र शासन निर्णय ०८/०३/२०१९ मधील मुद्दा क्रमांक ७.३ व अनुदान आयोग अधिसूचना, १८ जुलै २०१८ मधील मुद्दा क्रमांक ६.३ The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify shortly under the existing regulations, a choice may be given to them, for being considered for promotions under the existing Regulations. This option can be exercised only within three years from the date of notification of these Regulations.) नुसार विद्यापीठ अनुदान आयोगाच्या अधिसूचना, ३० जून २०१० / ११ जुलै २०१६ / १८ जुलै २०१८ प्रमाणे प्रस्ताव सादर करण्याचा पर्याय सहयोगी प्राध्यापकांना देण्यात आला आहे, हा पर्याय ०७/०३/२०२२ पर्यंत वापरता येईल.

ग्रंथपाल/ शारीरिक शिक्षण संचालक यांचे प्रस्ताव अनुदान आयोग अधिसूचना, १८ जुलै २०१८ नुसार असणे आवश्यक आहे. तरी पात्र ग्रंथपाल/ शारीरिक शिक्षण संचालक / सहयोगी प्राध्यापकांचे प्रस्ताव विहित नमुन्यामध्ये, सोबत जोडलेल्या मार्गदर्शक तत्व, प्रस्ताव अर्जानुसार अनुक्रमणिकेमध्ये नमूद केलेल्या कागदपत्रासह तीन प्रतीत हार्ड कॉपी सीडी सह तसेच सॉफ्ट कॉपी मध्ये cas@sus.ac.in या ई-मेल आयडीवर दि. ३१/१०/२०२० पर्यंत सादर करावेत. प्रस्तावासोबत शुल्क पावती (fee) रुपये १०,०००/- वित्त व लेखा विभागाकडे भरणा करुन त्याची पावती प्रस्तावा सोबत सादर करावी. विहित मुदतीनंतर प्रस्ताव स्विकारले जाणार नाहीत. कृपया प्रस्ताव सादर करतेवेळी स्पायरल फाईलचा वापर करु नये. प्रस्ताव सादर करतानाची Application Format व सूचना विद्यापीठ संकेत स्थळ su.digitaluniversity.ac.in या अंतर्गत टायटलबार Academic & Research Development अंतर्गत CAS **(Career Advancement Scheme)** या लिंकवर प्रकाशित करण्यात आलेले आहेत. प्रस्ताव सादर करण्याची अंतिम तारीख दि. ३१/१०/२०२० राहील. उशिरा आलेले प्रस्ताव स्विकारले जाणार नाहीत.

आदेशान्वये,

सहायक कुलसचिव

प्रति : योग्य त्या कार्यवाहीस्तव

१) मा. प्राचार्य / संस्थाचालक / संचालक, सर्व संलग्नित अनुदानित महाविद्यालये, प्रस्तुत विद्यापीठ

1

पुण्यश्लोक अहिल्यादेवी होळकर सोलापूर विद्यापीठ, सोलापूर

प्रस्ताव सादर करण्यासाठी मार्गदर्शक सूचना:

१.	महाविद्यालयाच्या प्राचार्यांनी सहयोगी प्राध्यापक/ग्रंथपाल/ शारीरिक शिक्षण संचालक यांचे CAS साठीचे प्रस्ताव IQAC मार्फत तपासणी करून पात्र प्रस्ताव विद्यापीठाकडे अग्रेषित करावेत.
२.	परिपूर्ण प्रस्तावावर माननीय प्राचार्य व IQAC यांच्या सह्या व शिक्के झाल्यानंतर Scan PDF File मध्ये cas@sus.ac.in या इमेल वरती पाठवावा. प्रस्ताव PDF मध्ये scan करताना सोबत दिलेल्या अनुक्रमणिकेप्रमाणे स्कॅन करण्यात यावे. तसेच सदर प्रस्ताव **तीन प्रतीत हार्ड कॉपी मध्ये विद्यापीठास सादर करावे.**
३.	प्रस्ताव सादर करताना खाली नमूद केलेल्या Index प्रमाणे तयार करून प्रत्येक जोडपत्रास पान नंबर देवून त्यांचा उल्लेख Index मध्ये करावा. त्याप्रमाणेच कागदपत्रे जोडावीत. Index मध्ये नमूद अनुक्रमणिकेप्रमाणे सुरुवातीला शिर्षकाचे Divider जोडावे.
४.	प्रस्ताव सादर करत असताना CAS प्रक्रिया शुल्क, आपण online पद्धतीने (NEFT / RTGS) खालील अकाउंट वरती भरावे व त्याची पावती प्रस्तावामध्ये द्यावी. Bank :- Central Bank of India, Kondi Branch Account NO : ३१७७०५७६७९ IFSC Code : CBIN०२८२८१५, MICR Code : ४१३०१६००५
५.	विद्यापीठ अनुदान आयोग अधिसूचना १८ जुलै २०१८ नुसार ग्रंथपाल व शारीरिक शिक्षण संचालक यांच्या अकॅडमिक लेवल १४ या पदोन्नती साठी मूल्यांकन कालावधीतील मागील तीन वर्षांचे अनुक्रमे ASAR form Table ४ व Table ५ फॉर्म भरणे आवश्यक आहे व त्यानुसार आवश्यक कागदपत्रे जोडावीत.
६.	API-PBAS forms शैक्षणिक वर्षाप्रमाणे न भरता, ते अकॅडमिक लेव्हल १३A मधील सेवेनुसार म्हणजेच ०१/०१/२०१६ नंतरच्या व अर्ज करतेवेळीच्या मागील तीन वर्षासाठी भरावेत.
७.	२०१६-१७ या वर्षाचे API-PBAS forms विद्यापीठ अनुदान आयोग अधिसूचना ३० जून २०१० नुसार भरावेत व २०१७-१८ ते २०१९-२० या वर्षाचे API-PBAS forms विद्यापीठ अनुदान आयोग अधिसूचना ११ जुलै २०१६ नुसार भरावेत.
८.	विद्यापीठ अनुदान आयोगाच्या अधिसूचना, ३० जून २०१० व ११ जुलै २०१६ नुसार प्रस्ताव सादर केल्यास या पदोन्नती साठी आवश्यक Category III API ची अट विद्यापीठ अनुदान आयोग अधिसूचना, १८ जुलै २०१८ मधील Appendix III, Table-B प्रमाणे असेल.
९.	सहयोगी प्राध्यापकाने, अकॅडमिक लेव्हल १४ (प्राध्यापक) या पदोन्नतीसाठी जर ASAR forms हा पर्याय निवडला असेल तर मूल्यांकन कालावधीतील तीन वर्षाचे Table १ फॉर्म व एकूण सेवा कालावधीचा एकत्रित Table २ फार्म सादर करणे आवश्यक आहे. एकूण सेवेमधील Table २ फार्म नुसार सर्व आवश्यक कागदपत्रे व कमीत कमी १० संशोधन पेपर Peer- Previewed or UGC Care listed Journals मध्ये प्रकाशित झालेले जोडणे आवश्यक आहे. यापैकी तीन संशोधन पेपर हे आपल्या तीन वर्षाच्या मूल्यांकन कालावधीतील असणे आवश्यक आहे.

१०.	ASAR form (Table १) शैक्षणिक वर्षाप्रमाणे न भरता, ते अॅकॅडमिक लेव्हल १३ A मधील सेवेनुसार म्हणजेच ०१/०१/२०१६ नंतरच्या व अर्ज सादर करतेवेळीच्या मागील तीन वर्षासाठी भरावेत.
११.	विद्यापीठ अनुदान आयोग अधिसूचना ३० जून २०१०, ११ जुलै २०१६, १८ जुलै २०१८ व दि. ०८/०३/२०१९ रोजीच्या महाराष्ट्र शासन निर्णयात नमूद Appendix व संबंधित टेबल प्रमाणे प्रकाशित पुस्तकाचे पहिले, आतील व मागील पान, शोध निबंध व सादरीकरणाची प्रमाणपत्रासह Index, Page Nos. सर्व कागदपत्रांच्या पुरावे जोडणे आवश्यक राहील.
१२.	ग्रंथपाल व शारीरिक शिक्षण संचालक यांच्या अॅकॅडमिक लेव्हल १४ या पदोन्नती साठी मूल्यांकन कालावधीतील तीन वर्षाचे अनुक्रमे ASAR form Table ४ व Table ५ फॉर्म व त्यानुसार सर्व आवश्यक कागदपत्रे जोडणे आवश्यक आहे. ASAR form (Table ४/ Table ५) शैक्षणिक वर्षाप्रमाणे न भरता, ते अॅकॅडमिक लेव्हल १३ A मधील सेवेनुसार म्हणजेच ०१/०१/२०१६ नंतरच्या व अर्ज सादर करतेवळीच्या मागील तीन वर्षासाठी भरावेत.
१३.	CAS पदोन्नतीसाठीच्या कालावधी व्यतिरीक्त इतर सर्व पात्रता पूर्ण करत असल्यास संबंधित सहयोगी प्राध्यापक / ग्रंथपाल / शारिरीक शिक्षण संचालक आवश्यक सेवा कालावधीच्या अगोदर तीन महिने CAS साठीचा प्रस्ताव सादर करु शकतात.
१४.	CAS प्रक्रियेमध्ये जे सहयोगी प्राध्यापक / ग्रंथपाल / शारिरीक शिक्षण संचालक पदोन्नतीसाठीचा किमान आवश्यक सेवा कालावधी वेळाने पूर्ण करीत असतील अशा सहायक प्राध्यापक / ग्रंथपाल / शारिरीक शिक्षण संचालक यांना पदोन्नतीचा लाभ आवश्यक सेवा कालावधी, निकष पात्रता, UGC व शासनाच्या मार्गदर्शक तत्वानुसार पूर्ण होईल, त्या तारखेपासून देय असेल.
१५.	ज्या सहयोगी प्राध्यापक/ग्रंथपाल/ शारीरिक शिक्षण संचालक यांनी यांच्या सेवेत १८० दिवस अथवा त्यापेक्षा कमी कालावधीचा सेवाखंड असेल अशा सहयोगी प्राध्यापक/ग्रंथपाल/ शारीरिक शिक्षण संचालक यांचा संबंधित सेवाखंड रीतसर क्षमापित केलेला असेल तर सेवा खंडाचा कालावधी वगळून त्यापूर्वीची व नंतरची सेवा स्थाननिश्चितीसाठी ग्राह्य धरण्यात येईल.
१६.	१८० दिवसापेक्षा जास्त सेवाखंड असेल आणि असा सेवाखंड जरी क्षमापित केला असला तरी सेवाखंडा नंतरचीच सेवा स्थाननिश्चितीसाठी ग्राह्य धरण्यात येईल.
१७.	या स्थाननिश्चिती साठीचे सर्व अर्जाचे नमुने (API-PBAS forms, ASAR forms Table १,२, ४,५ व IQAC reports) विद्यापीठ संकेतस्थळावर Academic, Research and Development या मथळ्याखाली teachers approval section (UGC-II) या लिंकवर उपलब्ध करून देण्यात आले आहेत.
१८.	अधिक माहितीसाठी आपण विद्यापीठ अनुदान आयोगाच्या अधिसूचना, ३० जून २०१०, ११ जुलै २०१६ व १८ जुलै २०१८ यांचा आवश्यकतेनुसार वापर करावा.
१९.	**प्रस्ताव सादर करण्याची अंतिम तारीख दि. ३१/१०/२०२० राहील. उशिरा आलेले प्रस्ताव कोणत्याही परिस्थितीत स्विकारले जाणार नाहीत.**
२०.	**प्रस्ताव सादर करतेवेळी आवश्यकते नुसार सोबत जोडलेले प्रपत्र अ, ब व क भरुन प्रस्तावासोबत Index खाली जोडावे.**
२१.	**यापूर्वी ज्या सहयोगी प्राध्यापकांचे प्राध्यापक पदाचे पदोन्नतीचे प्रस्ताव कॅस समितीने नाकारलेले आहेत, अशा सहयोगी प्राध्यापकांचे प्रस्ताव नाकारलेल्या दिनांकापासून एक वर्ष पूर्ण झाल्यानंतर सादर करावेत.**

INDEX (9000 to 10,000) (For level 13A TO 14)

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- Subject:

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1	Prescribed form with covering letter of principal	
2	Cash receipt of Rs. 10000/-	
3	Appointments	
4	Joining Report	
5	Present Designation	

6	Educational qualification.
	  i. UG Mark sheet & Certificate
	  ii. PG Mark sheet & Certificate
	  iii. M.Phil
	  iv. Ph.D.
	  v. SET/NET	

7	Date of Appointment/Promotion as Associate Professor	
8	Number of years completed as Associate Professor	
9	Appointment letter/s	
10	University Approval/s	
11	Pay fixation certificate by JDHE& Sr. Auditor in 9000 AGP/ academic level 13A	
12	Certificates of refresher, FDP, short term, summer/winter school etc. completed (Applicable for Librarian and Director of Physical Education)	
13	Break condonation if any (Attach Break condonation certificate)	
14	Changes in staff of Associate Professor	

15	Academic Research Score certificate as per Regulation appendix II Table II	
16	Over all Grading as per Table (I) appendix II • 1st Assessment Year • 2nd Assessment Year • 3rd Assessment Year	
17	Minimum of 10 Research publications in peer- reviewed of UGC Listed journals (Out of which three research papers shall be published during the assessment period.)	
18	Number of research publication in peer-preview or UGC Listed Journals	
19	IQAC report about API-PBAS forms/ ASAR forms (Table 1 & Table 2 or Table 4 or Table 5	
20	A)Associate professor : • Three years, Yearly API & PBAS forms and supportive documents OR A)Associate professor : • Three Years, Yearly ASAR forms-Table 1 and supp0.0..ortive documents • Total service ASAR form-Table 2 and supportive documents B) Librarian :Three Years, Yearly ASAR forms-Table 4 and supportive documents C) Physical Director: Three Years, Yearly ASAR forms-Table 5 and supportive documents	
21	Attested photocopy of updated service book.	
22	Attested photocopy of Associate Professor University letter & College letter with joining Report	
23	Supported Documents Chang in Name if required (Gazette)	
24	Court Case if any.	

Sd/-

सहायक कुलसचिव

प्रपत्र अ

महाविद्यालयाचे नाव :

सहयोगी प्राध्यापक ते प्राध्यापक पदोन्नती / स्थाननिश्चीत (CAS AL १३ A to १४) अर्जाचा नमुना

अ.क्र.	तपशील	माहिती
१)	संपूर्ण नाव :	
२)	पत्ता :	
३)	दूरध्वनी क्रमांक व ई-मेल आय डी	
४)	महाविद्यालयाचे नाव व पत्ता:	
५)	शिकवत असलेला विषय :	
६)	जन्म तारीख :	
७)	सेवेत रुजू होतानाचे पद व दिनांक :	
८)	सध्याचे पद :	
९)	कामाचा अनुभव :	
१०)	सेवानिवृत्ती दिनांक :	
११)	शैक्षणिक अर्हता :	

पदवी विषय		वर्ष	
पदव्युत्तर विषय		वर्ष	
एम. फिल विषय		वर्ष	

१२)	पीएच.डी पदवी अर्हता दिनांक व विद्यापीठ नाव	

		पीएच.डी विषय	
		विद्याशाखा	
		विद्यापीठ नाव	
		दिनांक	
१३)	सेट / नेट परीक्षा उत्तीर्ण वर्ष		
१४)	सहयोगी प्राध्यापक पदी नियुक्त दिनांक :		
१५)	१३ A अंतर्गत सहयोगी प्राध्यापक म्हणून सेवेची पूर्ण झालेली तीन वर्षे	१) ते २) ते ३) ते	
१६)	सहयोगी प्राध्यापक पदाचे मा. विभागीय सहसंचालक व मा. लेखाधिकारी, उ.शि., महाराष्ट्र शासन यांचे वेतन निश्चती मान्यता पत्र		
१७)	सहयोगी प्राध्यापक पदाचे पदोन्नतीचे विद्यापीठाचे मान्यता पत्र		
१८)	Academic Research Score Certificate as per UGC Regulation Appendix -II Table II	Score	
१९)	Overall Grading As per Table (I) Appendix II	Good / Satisfactory/ Not Satisfactory	
	1st Assessment Year		
	2nd Assessment Year		
	3rd Assessment Year		

| २०) | Minimum of 10 Research Publications in Peer-reviewed of UGC listed journals out of which three research papers shall be published during the assessment period (प्रमाणपत्र व जनरलचे सुरवातीचे पान व Research Publication चे पान जोडणे आवश्यक राहील) पब्लिकेशन जोडल्यानंतर सुरुवातीला खालील प्रमाणे Index जोडावा. |

अनु. क्र	Research Publication Article Name	Publication Year	Publisher Name	Peer - Preview / UGC Listed
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

२१)	Break Condonation if any	
२२)	Changes in Staff if any	
२३)	Are the two assessment reports of the last three years of Assessment Periods are good	Yes / No
२४)	Number of Research Publication in Peer-Previed or UGC Listed Journals	

२५)	रिफ्रेशर कोर्स			
	अ.क्र.	तपशील	कोर्स कालावधी	ठिकाण
	* संबंधित सर्व कागदपत्रे जोडावीत.			
२६)	Court Case if any			

प्राचार्य सही व शिक्का

Director of Physical Education & Sports (CAS 13 A to 14)

As per Gov. Of Maharashtra Resolution No Misc -2048/C.R.-56/18/UMI -1 Dt: 08/03/2019

अ.क्र.	तपशील	माहिती
१.	संपूर्ण नाव व पत्ता :	
२.	महाविद्यालयाचे नाव व पत्ता :	
३.	संपर्क क्र. (दूरध्वनी / मोबाईल नं)	
४.	ई- मेल आयडी (महाविद्यालय)	
५.	ई- मेल आयडी (शिक्षक)	
६.	महाविद्यालयातील कार्यरत विभाग	
७.	विषय :	
८.	जन्म तारीख : वय :	
९.	सेवेत रुजू होतानाचे पद व दिनांक :	
१०.	सेवानिवृत्ती दिनांक :	
११.	सध्याचे कार्यरत पद :	
१२.	शैक्षणिक अर्हता :	

पदवी विषय		वर्ष	
पदव्युत्तर विषय		वर्ष	
एम. फिल विषय		वर्ष	

१३.	शारिरीक शिक्षण संचालक पदी नियुक्त दिनांक :	
१४.	Ph.D in the subject concerned / allied/ relevant Discipline Awarded Date as (Ph.D in Physical Education or Physical Education and Sports or Sports Science	
	पीएच.डी विषय	
	विद्याशाखा	
	विद्यापीठ नाव	
	दिनांक	
१५.	सेट / नेट परीक्षा उत्तीर्ण वर्ष	
१६.	१३ A अंतर्गत शारिरीक शिक्षण संचालक म्हणून सेवेची पूर्ण झालेली तीन वर्षे	१) २) ३)
१७.	शारिरीक शिक्षण संचालक पदाचे AL १३ A मा. विभागीय सहसंचालक व मा. लेखाधिकारी, उ.शि., महाराष्ट्र शासन यांचे वेतन निश्चती मान्यता पत्र	
१८.	शारिरीक शिक्षण संचालक पदाचे AL १३ A पदोन्नतीचे विद्यापीठाचे मान्यता पत्र	
१९.	चेंज -इन-स्टाप	
२०.	Break Condonation if any	
२१.	Academic Research Score Certificate as per UGC Regulation Appendix -II Table V	
२२.	Overall Grading As per Table (V) Appendix II	Good / Satisfactory/ Not Satisfactory
	1st Assessment Year	
	2nd Assessment Year	
	3rd Assessment Year	

२३.	Are the two assessment reports of the last three years of Assessment Periods are good	Yes / No
२४.	Any one of the following during last three years	
	i) Completed one Course / Programme from among the categories of Refresher Course, Research Methodology Workshop	
	ii) Teaching- Learning –Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (Ten days) duration (or completed two curses of at least one week (five days) duration in lieu of every single curse / programme of at least two weeks (ten days) duration	
	iii) Taken / developed one MOOCs course in relevant subject (with e-certification)	
२५.	Evidence of Organizing competition and Coaching camp of at least two weeks duration	
२६.	Evidence of having good performance of team / athletes for competition like State / National/ Inter University / Combined University etc	
२७.	Court Case if any	

Principal Sign & Stamp

Date

College Librarian (CAS 13 A to 14)

As per Gov. Of Maharashtra Resolution No Misc -2048/C.R.-56/18/UMI -1 Dt: 08/03/2019

अ.क्र.	तपशील	माहिती
१)	संपूर्ण नाव व पत्ता :	
२)	महाविद्यालयाचे नाव व पत्ता :	
३)	संपर्क क्र. (दूरध्वनी / मोबाईल नं)	
४)	ई- मेल आयडी (महाविद्यालय)	
५)	ई- मेल आयडी (शिक्षक)	
६)	महाविद्यालयातील कार्यरत विभाग	
७)	विषय :	
८)	जन्म तारीख : वय :	
९)	सेवेत रुजू होतानाचे पद व दिनांक :	
१०)	सेवानिवृत्ती दिनांक :	
११)	सध्याचे पद :	
१२)	शैक्षणिक अर्हता :	

पदवी विषय		वर्ष	
पदव्युत्तर विषय		वर्ष	
एम. फिल विषय		वर्ष	

१३)	सेट / नेट परीक्षा उत्तीर्ण वर्ष	
१४)	कामाचा अनुभव	
१५)	चेंज -इन-स्टाप	
१६)	१३ A वेतन ग्रेड मधील नियुक्ती दिनांक :	
१७)	ग्रंथालय पदाचे मा. विभागीय सहसंचालक व मा. लेखाधिकारी, उ.शि., महाराष्ट्र शासन यांचे वेतन निश्चती मान्यता पत्र	
१८)	१३ A या ग्रेडमधील पदोन्नतीचे विद्यापीठाचे मान्यता पत्र	
१९)	१३ A अंतर्गत ग्रंथपाल म्हणून सेवेची पूर्ण झालेली तीन वर्षे	१) २) ३)
२०)	Academic Research Score Certificate as per UGC Regulation Appendix -II Table IV	
२१)	Overall Grading As per Table (IV) Appendix II	Good / Satisfactory/ Not Satisfactory
	1st Assessment Year	
	2nd Assessment Year	
	3rd Assessment Year	
२२)	Break Condonation if any	
२३)	Are the two assessment reports of the last three years of Assessment Periods are good or satisfaction	Yes / No

२४)	Any one of the following in the last three years	
i)	Training / Seminar / Work Shop /Course on automation and digitalization	
ii)	Maintenance and related activities as per Appendix II Table 4 of at least two weeks (ten days) duration	
iii)	Completed two course at least one weak (Five Days) duration in lieu of every single courses / programme at least two weeks (ten days) duration	
iv)	Taken / developed one MOOC's course in the relevant subject (with certification)	
v)	Library up-gradation course	
२५)	Court Case if any	

Principal Sign & Stamp

Date

IQAC Form-A

Punyashlok Ahilyadevi Holkar Solapur University, Solapur

Statement showing information of the associate professor due for promotion, (Stage IV to stage V) OR (AL 13A to AL 14) under CAS

Date:-   -   -2020

Name of Teacher-

Subject:-

College:-

Education Qualifications:

Assessment Period for Placement:

Break in service & Period of condonation (if any) :

Assessment Year	Category I	Category II	Category (I+II)	Category III	Date of Appointment & Approval	Date of Pay Fixation	Date of Placement in AL 13A	Due Date of Placement in AL 14	Certificate by the college
							-	-	This is to certify that the details provided in this statement are true and are verified from the office records.
									Principal Signature & Seal

Details of Refresher courses, FDP etc. during Assessment Period

API SCORE		RECOMMENDATIONS OF THE COMMITTEE
Total Category III API for the Assessment Period	FINAL REMARK After API evaluation by IQAC	**Eligible for promotion (AL 13A to AL 14) from**
Number of Publications since the service in stage 3 / Rs.8000 AGP / AL 12		
	(Yes/No)	Recommended placement in: **AL 14 w.e.f.**

IQAC Member   IQAC Co-ordinator   Head of Department   Chair person

Associate Professor due for promotion from AL 13A to AL 14

College Name: -

The meeting of the API evaluation Committee was held on ……………….at ……… in the office of Principal.

The Following members were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	The Principal of the College	Chair person
2.	Head of concerned department from the college	Member
3.	IQAC Co-ordinator	Member
4.	IQAC Member	Member

The report of the meeting is as follows:

The proposal for verification of API, submitted by ……………… from department of …………….. of the college is verified by the committee. The API score of ………………. for the assessment period (3 years) is as under:

	Criteria	A.Y.-I	A.Y.-II	A.Y.-III	Total	Average
I	Teaching, Learning and Evaluation related Activities					
II	Co-curricular, Extension Professional development etc.					
	Total I+II					
III	Research and Academic Contribution					

IQAC Member   IQAC Co-ordinator   Head of Department   Chair person

Date:

Place:

Punyashlok Ahilyadevi Holkar Solapur University, Solapur

IQAC Report As per (ASAR)

Statement showing information of the Teacher due for the placement in (Stage V) / (AL-14) / (AGP 10000) under CAS

Date:- - -

Name of Associate professor-

Subject: College:-

Education Qualifications: Assessment Period for Placement: Break in service & Period of condonation (if any) :

Assessment Year	Teaching (Good/satisfactory/ not satisfactory) (As per Table 1.1)	Involvement in the University/College students related activities/research activities (Good/satisfactory/not satisfactory) (As per Table 1.2)	Academic / Research Score (as per Table 2)	Number of categories covered out of six in Academic / Research Score (as per Table 2)	Number of Publications in last three years	Number of Publications in entire service	Date of Appointment & Approval	Date of Placement in Stage III to IV (AGP 8000-9000)/ AL-12 to AL-13A	Certificate by the college
									This is to certify that the details provided in this statement are true and are verified from the office records.
									Principal Signature & Seal

Date of Ph.D. Declaration of teacher: RECOMMENDATION OF IQAC COMMITTEE: Yes/No

IQAC Member   IQAC Co-ordinator   IQAC Member   Head of Department   Chair person/ Principal

Punyashlok Ahilyadevi Holkar Solapur University, Solapur   IQAC Report As per (ASAR)

Statement showing information of the Librarian due for the placement in (Stage II/III/IV/V) / (AL-11/AL-12/AL-13A/AL-14) / (AGP 7000/8000/9000/10000) under CAS

Date:-   -   -

Name of Librarian-   Subject:

Education Qualifications: College:-

Assessment Period for Placement: Break in service & Period of condonation (if any) :

Table 4 (Good/satisfactory/not satisfactory)

Assessment Year	Regularity of attending library	Conduct of seminars/workshops related to library activity or on specific books or genre of books.	Computerized database in the Library	Checking inventory and extent of missing Books	Digitisation of books database, Promotion of library network etc.	Date of Appointment & Approval	Details of last promotion (in AL-11/12/13A) / not applicable	Due Date of Placement in AL-11/12/13A/14	Certificate by the college
							(DD/MM/YYYY)		This is to certify that the details provided in this statement are true and are verified from the office records.
							(AL-11/12/13A) OR not applicable		
									Principal Signature & Seal

Details of Orientation/Refresher etc. courses during Assessment Period

Sr. No.	Title	Assessment Period From	To	Total Grade in Assessment Period in Table 4	IQAC committee assessment
					RECOMMENDATIONS OF IQAC COMMITTEE
1					FINAL REMARK (Yes/NO)
2					Recommended placement : From AL-10/11/12/13A to AL/11/12/13A/14
					Eligible for this promotion from (date):

IQAC Member   IQAC Co-ordinator   Head of Department   Chair person/Principal

Punyashlok Ahilyadevi Holkar Solapur University, Solapur

IQAC Report As per (ASAR)

Statement showing information of the Director of Physical Education due for the placement in (Stage II/III/IV/V) / (AL-11/AL-12/AL-13A/AL-14) / (AGP 7000/8000/9000/10000) under CAS

Date:-   -   -

Name of Director of Physical Education -

Subject:-

College:-

Education Qualifications:

Assessment Period for Placement:

Break in service & Period of condonation (if any) :

Assessment Year	Regularity of attending the college	Organizing intra college competition	Institution participating in external competitions	Up-gradation of sports and physical training infrastructure	student of participating in national/ state/ university teams., Organizing state/national/inter university/inter college level competition etc.	Date of Appointment & Approval	Details of last promotion (in AL-11/12/13A) / not applicable	Due Date of Placement in AL-11/12/13A/14	Certificate by the college
							(DD/MM/YYYY)		This is to certify that the details provided in this statement are true and are verified from the office records.
							(AL-11/12/13A) OR not applicable		
Table 5 (Good/satisfactory/not satisfactory)									Principal Signature & Seal

Details of Orientation/Refresher etc. courses during Assessment Period

Sr. No.	Title		From	To	Total Grade in Assessment Period in Table 5	IQAC committee assessment	RECOMMENDATIONS OF IQAC COMMITTEE
1						FINAL REMARK **(Yes/NO)**	Recommended placement : From AL-10/11/12/13A to AL/11/12/13A/14
2							Eligible for this promotion from (date):

IQAC Member

IQAC Co-ordinator

Head of Department

Chair person/Principal

Punyashlok Ahilyadevi Holkar Solapur University Solapur

Part A

Year of performance Appraisal:

<u>**SECTION – A:** GENERAL</u>

1.	Name	:	
2.	Designation	:	
3.	Name of the Department / Centre	:	
4.	Communication Address	:	
5.	Email Telephone / Mobile number	:	
6.	YEAR OF PERFORMANCE APPRAISAL	:	

<u>**SECTION - B:**</u>

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Maximum Score		
	ESSENTIAL	**API Score allotted**	**Self-appraisal Score**	**Verified API Score**
1.	Lectures, Seminars, tutorials, practicals, contact hours undertaken taken as percentage of lectures allocated*			
2.	Lectures or other teaching duties in excess of UGC norms			
3.	Preparation & Imparting of knowledge / instruction as per curriculum; syllabus enrichment by providing the additional resources to students.			
4.	Use of participatory & innovative teaching-learning methodologies; updating of subject content, course improvement, etc.			
5.	Examination duties (invigilation; Question paper setting, evaluation/ assessment of answer scripts) as per allotment.			
	Total Score			

* Lectures & tutorials allocation to add upto the UGC norms for particular category of teacher.

CATEGORY II:

CO-CURRICULAR, EXTENSION AND PROFESSION DEVELOPMENT RELATED ACTIVITIES

Sr. No.	Nature of Activity	Maximum Score		
	CO-CURRICULAR AND EXTENSION ACTIVITES	**API Score allotted**	**Self-appraisal Score**	**Verified API Score**
1.	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)			
2.	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.			
3.	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)			
	Total Score			

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Sr. No.	APIs	Engineering / Agriculture / Veterinary Science / Sciences / Medical Sciences	Faculties of Languages Arts / Humanities / Social Sciences / Library / Physical Education / Management	Max. points for University and college teacher position		
				API Score allotted	**Self appraisal Score**	**Verified API Score**
III(a)	Research Publication (Journals)	Refereed Journals (Total Publications = N)	Refereed Journals (Total Publications = N)	15 / publication	N X 15 =	
		No. of Papers in indexed journals out of $N = N_1$	No. of Papers in indexed journals out of $N = N_1$	5 / publication	N_1 X 5 =	
		No. of Papers with impact factor between 1 and 2 out of $N = N_2$	No. of Papers with impact factor between 1 and 2 out of $N = N_2$	10 / publication	N_2 X 10 =	
		No. of Papers with impact factor between 2 and 5 out of $N = N_3$	No. of Papers with impact factor between 2 and 5 out of $N = N_3$	15 / publication	N_3 X 15 =	
		No. of Papers with impact factor between 5 and 10 out of $N = N_4$	No. of Papers with impact factor between 5 and 10 out of $N = N_4$	25 / publication	N_4 X 25 =	
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers. No. of papers = N_5	Non-refereed but recognized and reputable journals and periodicals, having ISBN/**ISSN** numbers. No. of papers = N_5	10 / Publication	N_5 X 10 =	
		Conference proceedings as full papers, etc. (Abstracts not to be included) No. of papers = N_6	Conference proceedings as full papers, etc. (Abstracts not to be included) No. of papers = N_6	10/ publication	N_6 X10	
				Total of III (a)		

III(b)	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system a) No. of sole author book(s) = M$_1$ b) No. of chapter(s) in an edited book(s) = M$_2$	Text or Reference Books Published by International Publishers with an established peer review system a) No. of sole author book(s) = M$_1$ b) No. of chapter(s) in an edited book(s) = M$_2$	50 /sole author; 10/chapter in an edited book	M$_1$ X 50 = M$_2$ X 10 =	
		Subjects Books by National level publishers/ State and Central Govt. Publications with ISBN/ ISSN numbers a) No. of sole author book(s) = M$_3$ b) No. of chapter(s) in an edited book(s) = M$_4$	Subject Books by/national level publishers/State and Central Govt. Publications with ISBN/ISSN a) No. of sole author book(s) = M$_3$ b) No. of chapter(s) in an edited book(s) = M$_4$	25 /sole author; 5/chapter in an edited book	M$_3$ X 25 = M$_4$ X 5 =	
		Subject Books by Other local publishers with ISBN/ISSN numbers a) No. of sole author book(s) = M$_5$ b) No. of chapter(s) in an edited book(s) = M$_6$	Subject Books by Other local publishers with ISBN/ISSN numbers a) No. of sole author book(s) = M$_5$ b) No. of chapter(s) in an edited book(s) = M$_6$	15 /sole author; 3/chapter in an edited book	M$_5$ X 15 = M$_6$ X 3 =	
		Chapters contributed to edited knowledge based volumes published by International Publishers No. of chapter(s) = M$_7$	Chapters contributed to edited knowledge based volumes published by International Publishers No. of chapter(s) = M$_7$	10 /Chapter	M$_7$ X 10 =	
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers & with numbers of national & international directories No. of chapter(s) = M$_8$	Chapters in knowledge based volumes in Indian/ National level publishers with ISBN /ISSN numbers & with numbers of national & international directories No. of chapter(s) = M$_8$	5 / Chapter	M$_8$ X 5 =	
				Total of III (b)		

III(c)	**RESEARCH PROJECT**					
III (c) (i)	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30 lakhs No. of Project(s) = P_1	Major Projects amount mobilized with grants above 5 lakhs No. of Project(s) = P_1	20 / Project	P_1 X 20 =	
		(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs No. of Project(s) = P_2	Major Projects Amount mobilized with minimum of Rs. 3 lakhs up to Rs. 5 lakhs No. of Project(s) = P_2	15 / Project	P_2 X 15 =	
		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakhs) No. of Project(s) = P_3	Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakhs No. of Project(s) = P_3	10 / Project		
III(c) (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs.10 lakhs No. of 10 Lakh(s)=R	Amount mobilized with minimum of Rs.2 lakhs No. of 2 Lakh(s)=R	10 per every Rs.10 lakhs and Rs. 2 lakhs Respectively	R X 10 =	
III (c) (iii)	Completed projects : Quality Evaluation	Completed project Report (Accepted by funding agency) a) No. of completed & accepted Major project(s) = Q_1 b) No. of completed & accepted Minor project(s) = Q_2	Completed project report (Accepted by funding agency) a) No. of completed & accepted Major project(s) = Q_1 b) No. of completed & accepted Minor project(s) = Q_2	20 / major project and 10 / minor project	Q_1 X 20 = Q_2 X 10 =	
III (c) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process a) No. of national level output = O_1 b) No. of international level output = O_2	Major Policy document of Govt. Bodies at Central and State Level a) No. of national level output = O_1 b) No. of international level output = O_2	30 / national level; 50/ International level (output or patent)	O_1 X 30 = O_2 X 50 =	
				Total of III (c)		

III(d)	**RESEARCH GUIDANCE**					
III (d) (i)	M.Phil.	Degree awarded No. of Candidates = D_1	Degree awarded No.of Candidates = D_1	3/candidate	D_1 X 3 =	
III (d) (ii)	Ph.D	Degree awarded Thesis submitted a) No. of Candidates = D_2 b) No. of Candidates = D_3	Degree awarded Thesis submitted a) No. of Candidates = D_2 b) No. of Candidates = D_3	10/candidate 7/ candidate	D_2 X10 = D_3 X 7 =	
				Total of III(d)		

III(e)	**TRAINING COURSES AND CONFERENCE /SEMINAR/WORKSHOP PAPERS**					
III (e) (i)	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration No. of Programme(s)=T_1	(a) Not less than two weeks duration No. of Programme(s)=T_1	20 each	$T_1 \times 20 =$	
		(b) One week duration No. of Programme(s)=T_2	(b) One week duration No. of Programme(s)=T_2	10 each	$T_2 \times 10 =$	
III (e) (ii)	Papers in Conferences/ Seminars/workshops etc.**(that are not included in III(A))**	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in			
		a. International conference No. of Papers=C_1	a.International conference No. of Papers=C_1	10 each	$C_1 \times 10$	
		a. National No. of Papers=C_2	a. National No. of Papers=C_2	7.5 each	$C_2 \times 7.5$	
		b. Regional /State level No. of Papers=C_3	b. Regional / State level No. of Papers=C_3	5 each	$C_3 \times 5$	
		c. Local– University/ College level No. of Papers=C_4	c. Local- University/ College level No. of Papers=C_4	3 each	$C_4 \times 3 =$	
III(e) (iv)	Invited lectures or presentations for conferences/ symposia	a. International No. of Lecture(s) and/or Presentation(s) =L_1	a. International No. of Lecture(s) and/or Presentation(s) =L_1	10 each	$L_1 \times 10 =$	
		b. National No. of Lecture(s) and/or Presentation(s) =L_2	b. National No. of Lecture(s) and/or Presentation(s) =L_2	5 each	$L_2 \times 5 =$	
				Total of III(e)		
				Total of Category III(a+b+c+d+e)		
				Grand Total of Category (I+II+III)		

Date:

Signature of Teacher

Place:

Signature of HOD

(Adverse remarks as well as remarks of any out standing work shall be brought to the notice of the person concerned by the vice chancellor or head of the university department with a view to make improvement in the work, by the person concerned)

1. **(a) Assessment by the Vice-Chancellor/ Head of the Department of the work done under each head of the activity:**

Assessment of teaching , extension and research activities should be based on the verified API score under the respective category as mentioned in part A and shall be made in the following manner.

Teaching (Category I of Part A)		Extension (Category II of Part A)	
Grade	Verified API Score	Grade	Verified API Score
Outstanding	115-125	Outstanding	40-50
Very good	105- 114	Very good	34-39
Positively g	95-104	Positively good	28-33
Good	85-94	Good	22-27
Average	75-84	Average	15-21
Below average	0-74	Below average	0-14

	Research (Category III of Part A)					
	Outstanding (A+)	Very good (A)	Positively Good(B+)	Good (B)	Average (B-)	Below Average(C)

(b) Grading :[General assessment on the basis of the assessment made in clause 2(a) above]

(A+) Outstanding, (A) Very good, (B+) Positively Good, (B) Good, (B-)Average, (C)Below Average

(c) Justification for assessment of work as outstanding/ below average

2. Comments of the vice chancellor/ Head of the Department on (1) (b) and (c)

3. Remarks and suggestions

4. Remarks of the Principal(Adverse Remarks as well as remarks of appreciations)

Punyashlok Ahilyadevi Holkar Solapur University Solapur

PBAS Proforma for Promotion under CAS

SESSION / YEAR

PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND.

1.	Name (in Block Letters)	
2.	Father's Name	
3.	Department.	
4.	Current Designation and Grade Pay.	
5.	Date of Last Promotion/joining	
6.	Which Position and grade pay are you an applicant under CAS	
7.	Date of eligibility of Promotion	
8.	Date and Place of Birth	
9.	Sex	
10.	Marital Status	
11.	Nationality	
12.	Indicate whether belongs to SC/ST/OBC category	
13.	Address for Correspondence. (With Pin code)	
14.	Permanent Address. (With Pincode)	
	Telephone No.	
	Email.	

15. Academic qualification (Matric till Post Graduation)

Examina-tion	Name of the Board/ University	Year of Passing	Percentage of Marks obtained	Division/ Class/ Grade	Subject
High School/ Matric					
Intermediate H.S.C.					
B.A./B.Sc/B .Com					
M.A./M.Sc/ M.Com.					

16. Research Degrees:-

Degrees	Title	Date of award	University
M. Phil.			
Ph.D./ D. Phil			
D. Sc/ D.Litt			

17. Appointment held prior to joining this institute

Name of the College	Subject * *	Class	Name of papers taught	No. of years with dates From to year

18. Post held after appointment at this institute

Designation	Department	Date of joining		Grade pay
		From	To	

19. Period of teaching experience:

20. Research Experience excluding years spent in Ph.D. (in Years)

21. Field of Specialization under the Subject/Discipline

     a) Clinical Psychology

22. Academic Staff College Orientation/ Refresher Course attended

Name of the Course	Place	Duration	Sponsoring agency
Refresher Course			

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of PBAS proforma before filling out this section)

CATEGORY I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Titorials, Practicals, Contact Hours

Sr No	Course/ Paper	Level	Mode of Teaching*	Hours per week allotted	% of Classes taken per documented record
1					
2					
3					
4					

- Lectur (L), Seminar (S), Tutorials (T), Practical (P), Contact Hour (C)

		API Score
(a)	Classes taken (Max 50 for 100% performance % Proportinate score up to 80% performance, below which no score may be given)	
(b)	Teaching load in excess of UGC norms (max score 10)	
	Total	

(ii) Reading/ instructional material consulted and additional knowledge resources provided to students

Sr No	Course/Paper	Consulted	Prescribed	Additional resources provided
1				
2				
API score based on Preparation and imparting knowledge/instruction as per curriculum & syllabus enrichment by providing additional resources to Students (max score 20)			API score	

(iii)Use of participatory and innovative Teaching- Learning Methodologies, Updating of Subject Content, Course Improvement

Sr No	Short description	API Score
1	ICT instruction Lecturing process –Chalk, Board, LCD, OHP Seminars	
	Total Score (Max Score : 20)	

(iv)   Examination duties Assigned and Performed

Sr No	Type of Examination Duties	Duties Assigned	Extent to which carried out	API Score
1	Invigilation University & College	Junior Supervisor	100%	
2	Evaluation of Answer sheets of internal and university exam	College/University evaluation	100%	
3	Internal Question paper setting	Setting University & College question Papers	100%	
Total Score (Max 25)				
Total obtained score(i+ii+iii=iv)				

Maximum allowed score: 125

Minimum score required: 75

CATEGORY II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please mention your contribution to any of the following:

Sr No	Type of activity	API Score
	(i) Extension, Co-curricular & field based Activities	
1	Educational Tours/ Industry visit of B.A.III	
2	Research Cum counseling, Subject related events	
	(ii) Contribution to Corporate Life & Management of the Institution	**API Score**
1	Member of Board of Studies, Member of Faculty of Science, Member of BOS at other Universities	**-**
2	Research Committee, Member of Committees,	
3	LICs of University, college committee(admission committee, UGC Committee)	
	(iii) Professional development Activities	
1	Member of Association - SUCTA, SUTA	
2	Participation in National/International Conferences/ Seminars	
	Total Score (i+ii+iii) (Max 50)	

CATEGORY III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) Published papers in Journals

Sr. No.	Title with page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score

B) i)Articles/ Chapters published in Books:

Sr. No.	Title with page Nos.	Book Title, editor & publisher	ISSSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score

ii) Full papers in Conference Proceedings:

Sr. N o.	Tital with page no.	Details of conference	ISBN No.	No. Of Author	Whether you are the main author	API Score	Self appraisal score	Verified API Score

iii) Books published as Single author or editor- :

Sr. No.	Title with page No.	Type of Book & Authorship	Publisher& ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

C) Ongoing and Completed Research Projects and Consultancies:
D) C) (I& II) Ongoing Projects/ Consultancies

Sr. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs. Lakh)	API Score

(C) (II & IV) Completed Projects / Consultancies:

Sr. No	Title	Agency	Period	Grant/ Amount Mobilized (Rs. Lakh)	Whether policy document/ patent as outcome	API Score

(D) Research Guidance:

Sr. No.	Number Enrolled	Thesis Submited	Degree awarded	API Score
M. Phil. Or equivalent				
Ph.D or equivalent				

E (i) Training Courses, Teaching Learning Evaluation Technology Programmes, Faculty development Programmes (not less than one week duration):

Name of the Course	Place	Duration	Sponsoring agency	API Score Allotted	Self appraisal score	Verified API Score

E ii) Papers Presented

Sr. N o.	Title of the paper presented	Title of Conference / Seminar	Organized by	International/Natio nal/State Regional/college or university level	API Score	Self apprai sal score	Verified API Score

E (iii) Invited Lectures and Chairmanships at National and International Conferences/ Seminars etc.

Sr. No.	Title of Lecture/ Academic Session	Title of Conference/ Seminar etc.	Organized by	Whether International/ National	API Score

IV SUMMARY OF API SCORE

	Criteria	Academic Year(API)					Total API Score for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, Learning and Evaluation related Activities							
II	Co-curricular, Extension Professional development etc.							
	Total(I+II)							
III	Research and Academic Contribution							

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier

Sr No	Details (Mention Year, value, where relevant)
1	**Nil**

LIST OF ENCLOSERS:(Please attach copies of certificates, sanction orders, papers etc.)

1.
2.
3
4.

I certify that the information provided is correct as per records available with the university and/or documents enclosed along with duly filled PBAS proforma.

Signature of teacher

Signature of HOD   Signature of Principal

PART – A

YEAR OF PERFORMANCE APPRAISAL:

SECTION-A: GENERAL

1	Name	:	
2	Designation	:	
3	Name of the Department / Centre	:	
4	Communication Address	:	
5	Email	:	
6	Telephone	:	
7	Mobile Number	:	

SECTION-B:
CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Maximum API Score Allotted (A.P/Asso.P/P.)	Self appraisal API Score	Verified API Score
a	Direct Teaching	70/60/60		
b	Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20/20/10		
c	Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.	10/15/20		
	Total of (I)	100/95/90		

a) i) For Assistance Professor   : Actual hours spent per academic year ÷ 7.5
     ii) For Asso. Professor / Professor : Actual hours spent per academic year ÷ 7.75
b) Actual hours spent per academic year ÷ 10
c) Actual hours spent per academic year ÷ 10

Designation	Direct Teaching Hours per week
Assistant Professor	16
Associate Professor	14
Professor	14

Note :

1. Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practicals/Project Supervision/Field Work.

2. University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories.

3. In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

CATEGORY II:PROFESSIONAL DEVELOPMENT, CO-CURRICULAR ANDEXTENSION ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages without changing the minimum total API score required under this category.

Sr. No.	Nature of Activity	Maximum API Score allotted	Self appraisal API Score	Verified API Score
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15		
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. i). Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii). Participation in Board of Studies, Academic and Administrative Committees	15		
c.	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures	15		
	Total of (II)	**45**		

a, b, c = Actual hours spent per academic year ÷ 10

CATEGORY-III: RESEARCH AND ACADMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Category	Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences / Pharmacy	Faculties of Languages / Humanities / Arts / Social Sciences / Library /Education/ Physical education / Commerce/ Management/Law	Maximum score for University / College teacher*	Self appraisal API Score	Verified API Score
III (A)	**RESEARCH PAPERS PUBLISHED IN:**					
		Refereed Journals as notified by the UGC#	Refereed Journals as notified by the UGC#	25 per Publication		
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC #	10 per Publication		

III (B)	PUBLICATIONS OTHER THAN JOURNAL ARTICLES (BOOKS, CHAPTERS IN BOOKS)				
		Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author	
		Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State Central Govt. Publica -tions as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author	
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author	
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimate d to UGC.	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International −10 per Chapter National – 5 per Chapter	
III (C)	RESEARCH PROJECTS				
III (C) (i)	Sponsored Projects	(a)Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project	
		(b)Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project	
		(c)Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs	Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs	10 per Project	
III (C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs.10 lakhs and Rs.2 lakhs, respectively	

III (C) (iii)	Projects Outcome / Outputs	Patent / Technology transfer / Product / Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central / State Govt./Local Bodies	30 for each International / 20 for each national level output or patent. Major policy document of International bodies - 30 Central Government – 20 State Govt.-10 Local bodies – 5		
III (D)	**RESEARCH GUIDANCE**					
III (D) (i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate		
III (D) (ii)	Ph.D.	Degree awarded / Thesis submitted	Degree awarded / Thesis submitted	15/10 per candidate	-	
III (E)	**FELLOWSHIPS, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCES / SEMINARS**					
III(E) (i)	Fellowships/ Awards	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	15 per Award / 15 per Fellowship		
		National Award/Fellowship from academic bodies	National Award/Fellowship from academic bodies/associations	10 per Award / 10 per Fellowship		
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	5 Per Award		
III(E) (ii)	Invited lectures / papers	International	International	7 per lecture / 5 per paper presented		
		National level	National level	5 per lecture / 3 per paper presented		
		State/University level	State/University level	3 per lecture / 2 per paper presented		
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period					
III(F)	**DEVELOPMENT OF E-LEARNING DELIVERY PROCESS/MATERIAL (10 PER MODULE)**					
1						
2						
Total of category III A, B, C, D, E						

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows:

(i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

The University shall identify the journals subject-wise through subject expert committees and forward the recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. The journals approved from this list, by the UGC Standing Committee, shall be included in the "List of Journals" notified by the UGC. The UGC Standing Committee shall give its recommendations within 60 working days of the receipt of the list from the University. The UGC Standing Committee may also, suo-moto, recommend journals for inclusion in the "List of Journals". The clause 6.0.5 (i) will be strictly followed by the University.

PART - B

Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor or head of the University Department with a view to make improvement in the work, by the person concerned.

1.(a) Assessment by the Vice-Chancellor/ Head of the Department of the work done under each head of activity:
Assessment of Teaching, Extension and Research activities should be based on Verified API Score under respective category as mentioned in Part "A" and shall be made in the following manner.

Teaching (Category I of Part 'A')				Extension (Category II of Part 'A')	
Grade	**Verified API Score**			**Grade**	**Verified API Score**
	Asst.Prof.	Asso Prof.	Prof.		
Outstanding	92-100	87-95	83-90	**Outstanding**	41-45
Very Good	84-91	80-86	75-82	**Very Good**	37-40
Positively Good	76-83	72-79	68-74	**Positively Good**	34-36
Good	68-75	65-71	61-67	**Good**	32-33
Average	60-67	57-64	54-60	**Average**	27-29
Below Average	0-59	0-56	0-53	**Below Average**	0-26

	Outstanding **(A+)**	**Very Good** **(A)**	**Positively Good** **(B+)**	**Good** **(B)**	**Average** **(B-)**	**Below** **Average (C)**
Teaching	A+					
Extension	A+					
Research	A+					
Administration	A+					

(b)Grading: [General Assessment on the basic of the assessment made in Clause 2(a) above]

(A+)Outstanding, (A) Very Good, (B+) Positively Good, (B)Good, (B-)Average, (C) Below Average

(c) Justification of assessment of work as outstanding/below average:

3. Comments of the Vice-Chancellor/Head of the Department on (1) (b) (and) (c):

4.   Remarks and suggestions:

<div align="right">

Signature

(Head of the Department)

</div>

Remarks of the Principal (Adverse remarks as well as remarks of appreciation)

Coordinator – IQAC Stamp	College Seal	Signature of Principal Stamp

APPENDIX - III TABLE - II (A)

MINIMUM APIS AS PROVIDED IN APPENDIX - III TABLE I TO BE APPLIED FOR THE PROMOTION OF TEACHERS UNDER CAREER ADVANCEMENT SCHEME (CAS) IN UNIVERSITY DEPARTMENTS AND COLLEGES, AND WEIGHTAGES FOR EXPERT ASSESSMENT

Category	Activity	Assistant Professor / equivalent cadres: (Stage 1 to Stage 2)	Assistant Professor / equivalent cadres: (Stage 2 to Stage 3)	Assistant Professor (Stage3) to Assoc. Professor/ equivalent Cadres: (Stage 4)	Associate Professor (Stage 4) to Professor /equivalent cadres (Stage 5)	Professor (Stage 5) to Professor (Stage 6)
I	Teaching-learning, Evaluation Related Activities	80/Year	80/year	75/year	70/year	70/year
II	Professional Development and Extension activities - Minimum score required to be assessed cumulatively	50 / Assessment period	50 / Assessment period	50 / Assessment period	50 / Assessment period	100 / Assessment period
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	20 / Assessment period	50 / Assessment period	75 / Assessment period	100 / Assessment period	400 / Assessment period
II + III	Minimum total API score under Categories II and III*	90 / Assessment period	120 / Assessment period	150 / Assessment period	180 / Assessment period	600 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee	Expert Committee
V	Percentage Distribution of Weightage Points in the Expert Assessment (Total weightage = 100. Minimum required for promotion is 50)	No separate points. Screening committee to verify API scores	No separate points. Screening Committee to verify API scores	30% - Research Contribution 50% - Assessment of domain knowledge & teaching practices. 20% - Interview performance	50% - Research Contribution. 30% - Assessment of domain knowledge & teaching practices. 20 % - Interview performance	50% - Research Contribution. 50%- Performance evaluation and other credential by referral procedure

* Teachers may score the balance of points from either Category II or Category III to achieve the minimum score required under Category II + III.

Minimum Scores for APIs for direct recruitment of teachers in university departments / Colleges and weightages in Selection Committees to be considered along with other specified eligibility qualifications stipulated in the Regulation.

	Assistant Professor(Stage 1)	Associate Professor (Stage 4)	Professor (Stage 5)
Minimum API Scores	Minimum Qualification as stipulated in these regulations	Consolidated API score requirement of 300 points from categories II & III of APIs (cumulative)	Consolidated API score requirement of 400 points from categories II & III of APIs (cumulative)
Selection Committee criteria/ weightages (Total Weightages = 100)	a)Academic Record and Research Performance (50%) b)Assessment of Domain Knowledge & Teaching Skills (30%) c)Interview performance (20%)	a) Academic Background (20%) b) Research performance based on API score and quality of publications (40%) c)Assessment of Domain Knowledge and Teaching Skills (20%) d) Interview performance: (20%)	a)Academic Background (20%) b)Research performance based on API score and quality of publications (40%). c)Assessment of Domain knowledge and Teaching Skills (20%). d) Interview performance:(20%)

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF TEACHERS IN UNIVERSITIES AND COLLEGES

S.No.	Promotion of Teachers through CAS	Service requirement	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor/ equivalent cadres from Stage 1 to Stage 2	Assistant Professor in Stage 1 and completed four years of service with Ph.D. or five years of service who are with M.Phil / PG Degree in Professional Courses such as LLM, M.Tech, M.V.Sc., M.D., or six years of service who are without Ph.D/ M.Phil / PG Degree in Professional courses	(i) Minimum cumulative API scores using PBAS scoring proforma developed by the UGC as per the norms provided in Table II (A). (ii) One Orientation and one Refresher / Research Methodology Course of 2/3 weeks duration. (iii) Screening cum Verification process for recommending promotion.
2.	Assistant Professor/ equivalent cadres from Stage 2 to Stage 3	Assistant Professor with completed service of five years in Stage 2.	(i) Minimum cumulative API scores using the PBAS scoring proforma developed by the UGC as per the norms provided in Table II(A) (ii) One course / programme from among the categories of refresher courses, methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of 2/3 week duration. (iii) Screening cum Verification process for recommending promotion.
3.	Assistant Professor (Stage 3) to Associate Professor (Stage 4)	Assistant Professors with three years of completed service in Stage 3.	(i) Minimum cumulative API scores using the PBAS scoring proforma developed by the UGC as per the norms provided in Table II (A). (ii) At least three publications in the entire period as Assistant Professor (twelve years). However, in the case of College teachers, an exemption of one publication may be given to M. Phil. holders and an exemption of two publications may be given to Ph. D. holders. (iii) One course / programme from among the categories of methodology workshops, Training, Teaching-Learning - Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of minimum one week duration. (iv) A selection committee process as stipulated in the regulation and in Tables II(A).
4.	Associate Professor (Stage 4) to Professor (Stage 5)	Associate Professor with three years of completed service in Stage 4.	(i)Minimum cumulative API scores using the PBAS scoring proforma developed by the UGC as per the norms provided in Table II (A). Teachers may combine two assessment periods (in Stages 2 and 3) to achieve minimum API scores, if required. (ii) A minimum of five publications since the period that the teacher is placed in stage 3. (iii) A selection committee process as stipulated in the regulation and in Tables II (A).
5.	Professor (Stage 5) to Professor (Stage 6).	Professor with ten years of completed service (universities only)	(i) Minimum cumulative API scores for the assessment period as per the norms provided in Table II (A). (ii) Additional credentials are to be evidenced by: (a) postdoctoral research outputs of high standard; (b) awards / honours / recognitions / patents and IPR on products and processes developed / technology transfer achieved; and (c) Additional research degrees like D.Sc., D.Litt., LL.D., etc., (iii) A review process by an Expert Committee as stipulated in this regulation and in Tables II (A)..

Punyashlok Ahilyadevi Holkar Solapur University Solapur

PBAS Proforma for Promotion under CAS
PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND

1	Name (in Block Letters)	
2	Father's Name/ Mother's Name	
3	Department	
4	Current Designation & Grade Pay	
5	Date of Last Promotion	
6	Which Position and grade pay are you an applicant under CAS?	
7	Date of eligibility for promotion	
8	Date and Place of Birth	
9	Sex	
10	Marital status	
11	Nationality	
12	Indicate whether belongs to SC/ST/OBC category	
13	Address for correspondence (with Pincode)	
14	Telephone No.	
15	Email	

16. Academic Qualificationsa) Matric to till Post Graduation

Sr. No.	Examinations	Name of the Board University	Year of passing	Percentage of marks obtained	Division / Class /Grade	Subject
1	S.S.C. / Equivalent exam					
2	H.S.C. / Equivalent exam					
3	BA/B.Sc./B.Com.					
4	M A /M.Sc./M.Com.					
5	SET/NET					
6	Ph.D.					

b) Research Degrees:-

Degrees	Title	Date of award	University
M.Phil.	-	-	-
Ph. D.			

17) Appointments held prior to joining this institution:-

Designation	Name of the Employer	Date of Joining From	To	Salary with Grade pay	Reason for leaving
Lecturer					
Do					

18) Posts held after appointment at this institution:-

Designation	Department	Date of Joining	Grade

19. Period of teaching experience :-

   (a) U.G. Classes (in years):

   (b) P.G. Classes (in years):

20. Research Experience excluding years spent in M.Phil/Ph.D (in years) :

21. Fields of Specialization under the Subject / Discipline

   (a)

22. Academic Staff College Orientation / Refresher Course / Short terms attended:

Name of the Course / Summer School	Place	Duration From	To	Sponsoring Agency

PART B : ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS Proforma before filling out this section)

Form - D

CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

a. Direct teaching:

Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course / Paper	Level	Mode of Teaching	Hours per week allotted	% of classes taken as per documented record
1					100
2					100
3					100
4					100
5					100

* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API Score
(a)	Classes Taken (for 100% performance & proportionate score) up to 80% performance, below which no score may be given (Total working days =180, CL/DL = 17, actual working days =163, 23 weeks, 23 x 20 =460 converted to 450)	Actual Hours spent/7.5=450/7.5 =
(b)	Teaching Load in excess of UGC norm (max score : 10)	-
	Total Score (Maximum Score Allotted for Assistant Prof.=70, Associate Prof. = 60 and Professor = 60)	

b. Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1				Actual Hour Spent/10= 180/10=18
2				
3				
Total Score (Maximum Score for Assistant Prof.=20, Associate Prof. = 20 and Professor =10)				

c. Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.
(Reading / Instructional material consulted and additional knowledge resources provided to students)

Sr. No.	Course / Paper	Details of Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.	API Score
1			Actual Hour Spent/10= 100/10=10
2			
3			
	Total Score (Maximum Score for Assistant Prof.=10, Associate Prof. = 15 and Professor =20)		

Score of Category I

a) i) For Assistant Professor : Actual hours spent per academic year ÷ 7.5
     ii) For Asso. Professor / Professor: Actual hours spent per academic year ÷ 7.75

b) Actual hours spent per academic year ÷ 10

c) Actual hours spent per academic year ÷ 10

Summary of Category – I :

Sr. No.	Nature of Activity	Maximum API Score Allotted (A.P/Asso.P/P.)	Self appraisal API Score	Verified API Score
a	Direct Teaching	70/60/60		
b	Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20/20/10		
c	Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.	10/15/20		
	Total of Category - I	100/95/90		

CATEGORY: II. PROFESSIONAL DEVELOPMENT, CO-CURRICULAR ANDEXTENSION ACTIVITIES

please mention your contribution to any of the following

Sr No.	Nature of activity	Average Hrs/week		API Score
a	Student related co-curricular, extension and field based activities.			
	(i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)	Two/week **Total Hour spent =50/10**		Actual Hour Spent/10 = 50/10 =
	(ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)	Two/week **Total Hour spent = 50/10**		Actual Hour Spent/10 = 50/10 =
	(iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	Two/week **Total Hour spent = 50/10**		Actual Hour Spent/10 = 50/10 =
	Total (Maximum API Score : 15)			

	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	Yearly / Semester wise responsibilities	API Score
b	(i) Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)		Actual Hour Spent/10 = 100/10 =
		Yearly	
		Yearly	
	(ii) Participation in Board of Studies, Academic and Administrative Committees		Actual Hour Spent/10 = 50/10 =
		Yearly	
		Yearly	
		Yearly	
	Total (Maximum API Score : 15)		
c	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures		Actual Hour Spent/10 = 150/10 =**15**
	Total (Maximum API Score : 15)		
	Total Score (a+b+c) (Maximum API Score : 45)		

Score of category II a, b, c = Actual hours spent per academic year ÷ 10

CATEGORY: III. RESEARCH AND ACADEMIC CONTRIBUTIONS

A) **Research Papers Published in :**

Sr. No.	Title with page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score
1							

B) **Publications other than Journal articles (books, Chapter in books)**

Sr. No.	Title with page Nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No of co-authors	Whether you are the main author	API Score

III (C) RESEARCH PROJECTS

i) Sponsored Projects

Sr No.	Title	Agency	Period	Grants/Amount Mobilized (Rs. Lakh)	API Score
1					

ii) Sponsored Projects

Sr No.	Title	Agency	Period	Grants/Amount Mobilized (Rs. Lakh)	Wheather policy document/patent as out come	API Score
1						

iii) Project outcome/output

Sr No.	Title	Agency	Period	Details of outcome/output	API Score
1					

III (D) Research Guidance : (Ph. D. Guide Recognition letter by SUS)

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil or equivalent	-	-	-	-
Ph. D. or equivalent	-	-	-	-

III (E) Fellowships, Awards and Invited lectures delivered in conferences / seminars
(i) Fellowships, Awards

Sr. No.	Details of Fellowship/Awards	API Score

III E ii) Invited Lectures/paper presented

Sr. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by Whether International /National / State/ University	API Score
1		h		

III (F) Development of e-learning delivery process / material

Sr. No.	Details of e-learning delivery process / material developed	API Score
1		

IV. SUMMARY OF API SCORES FOR ASSESSMENT PERIOD

	Criteria	A.Y. I	A.Y. II	A.Y. III	A.Y. IV	A.Y. V	A.Y. VI	Total	Average
I	Teaching, Learning and Evaluation related activities					-	-		
II	Professional development Co-curricular, Extension Activities					-	-		
III	Research and Academic Contributions					-	-		
II + III						-	-		

A. Y.: Assessment year

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc, wherever necessary)

1		6	
2		7	
3		8	
4		9	
5		10	

Coordinator – IQAC **Stamp**	**Head of the Department**	**College Seal**	**Signature of Principal** **Stamp**

Table-1

PUNYASHLOK AHILYADEVI HOLKAR SOLAPUR UNIVERSITY, SOLAPUR
Annual Self Appraisal Report (ASAR)
As per 7th Pay UGC Regulation 18th July, 2018 and

Govt. of Maharashtra Resolution 8th March, 2019

For College Professor (AL 13A-14) / University Associate Professor (AL 12 - 13A) / University Professor (AL 13A-14)

Assessment Year : (From   /   /   To   /   /   )

A. **General Information**

   a) Name (Surname first)   : Dr./Shri./Smt.

   b) Designation   :

   c) College / University   :

   d) Department   :

   e) Date of Birth   :

   f) Date of Appointment   :

   g) Date of Last Promotion   :

   h) Assessment Period   : (From   /   /   To   /   /

   i) Due Date of Next Promotion   :

   j) Total Teaching Experience   : UG :   PG :

   k) Permanent Address (with Pin code) :

      Mobile No.   :

      Email   :

B. **Academic Qualifications** :

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class
1					
2					
3					
4					
5					
6					

C. **Research / Fellowship / Research Training Program :**

Sr. No.	Research	Title of Work / Thesis	University / Institute
1	JRF/ SRF/PDF etc.		
2	M.Phil.		
3	Ph.D.		
4	Research Training Program		
5	Minor/Major Research Projects		
6	Other		

D. **Experience :**

Sr. No.	Designation	Name of Employer	Salary with Grade Pay/ Academic Level	Date of Joining	leaving	Experience in years
			Total Experience in years			

E. **Orientation / Refresher/Research Methodology Course etc. Completed :**

Sr. No.	Course	Duration	University / Institute
1			
2			
3			
4			
5			

Assessment Criteria and Methodology for University/College Teachers

Table 1.1: **Teaching –**

Activity	Percentage Obtained	Grade Claimed	Grade Verified
Teaching- $$\frac{A}{B}X100 = \text{-------} \quad \%$$ Where A: Number of classes (Lectures) taught B: Total classes (Lectures) assigned (Classes taught includes sessions on tutorials, lab and other teaching related activities)		Good / Satisfactory / Not satisfactory	Good / Satisfactory/ Not satisfactory

Grading Criteria : 80% & above - Good, Below 80% but 70% & above - Satisfactory

Less than 70% - Not satisfactory.

Note : Strike out whichever is not applicable.

Table 1.2: Involvement in the University / College students related activities / research activities:

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.
(a)	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. Number of activities : ……..			
(b)	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. Number of activities :……..	Good / Satisfactory / Not satisfactory	Good / Satisfactory/ Not satisfactory	
(c)	Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. Number of activities :……			
(d)	Organizing seminars/ conferences/ workshops, other college/university activities. Number of activities :…….			

(e)	Evidence of actively involved in guiding Ph.D students. Number of Students :…..			
(f)	Conducting minor or major research project sponsored by national or international agencies. Number of Projects : Major : ….. Minor : ….			
(g)	At least one single or joint publication in peer reviewed or UGC list of Journals. Number of Publications : …..			

Grading Criteria : **Good -** Involved in at least 3 activities (a to g)

: **Satisfactory -** 1-2 activities (a to g)

: **Not-satisfactory -** Not involved / undertaken any of the activities

Note: i) Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.

Overall Grading:

Sr. No.	Grade	Criteria
1	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3	Not Satisfactory	If neither good nor satisfactory in overall grading

Note: For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

Overall Grading				
Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table – 1.1	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory
Table – 1.2	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	

Signature of the Faculty   Signature of HOD/Director/Co-ordinator

Signature of Principal/ Director/ Vice Chancellor

Table 2

PUNYASHLOK AHILYADEVI HOLKAR SOLAPUR UNIVERSITY, SOLAPUR

Annual Self Appraisal Report (ASAR)

As per 7th Pay UGC Regulation 18th July, 2018 and

Govt. of Maharashtra Resolution 8th March, 2019

Proforma For College Professor (AL 13A-14) / University Associate Professor (AL 12 -13A) / University Professor (AL 13A-14) for calculating Academic/ Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.)

Table – 2(1)- Research papers in Peer reviewed or UGC listed journals

Sr. No.	Name of the Author(s) (as appeared in the research article/ paper)	Title of the paper	Name of the Journal, issue(volume), Year (month, if the information is available), page numbers	Details of Publisher with Name, postal address & Internet home page	Sr. No. in the UGC List of Journals (if any), Peer Reviewed* and/or Impact factor (if any, as per Thomson Reuters)	Score of the Paper $(8 + 5)$ / $(8 + IF$ Score)/ $(10 + 5)$ / $(10 + IF$ Score) $= X$	Self-Appraisal Score, i.e., Contribution the teacher (70 % or 30% of X)	Verified Score (not to be entered by the teacher)
1								
2								
...								
		Total Score of Table 2(1)						

As per UGC Rules.

Note –

i.) Faculty of Sciences/ Engineering / Agriculture / Medical /Veterinary Sciences - **08 per paper**

ii.) Faculty of Languages / Humanities / Arts /Social Sciences / Library / Education /
Physical Education / Commerce / Management & other related disciplines **– 10 per paper**

Table – 2(2)- Publications (Other than research papers)

A. Books/Chapter(s) in Book

Sr. No.	Book Title with ISSN/ISBN, Year	Role of the Teacher (Author of Book/Author of Chapter in Book/Editor)	Details of the Publisher with address	International/ National	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1						
2						
...						
	Total of 2(2)(A)					

B. Translation works in Indian and Foreign Languages by qualified faculties

Sr. No.	Book Title with ISSN/ISBN, Year	Role of the Teacher(Author of Book/Author of Chapter or research paper)	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1				
2				
...				
	Total of 2(2)(B)			
		Total Score of Table 2(2)		

Table – 2(3)- Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula
   a. Innovative Pedagogy **b.** Design of new curricula and courses **c.** MOOCs **d.** E-content

Sr. No.	a/b/c/d	Details	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1				
2				
...				
		Total of Table - 2(3)		

Table – 2(4) - Research Guidance/Projects/Consultancy
2(4)(a)Research Guidance

Sr. No.	Name of the Candidate	Month and Year of 1. Degree Awarded/Thesis Submitted 2.Dissertation	Supervisor/Co-supervisor if, if more than one supervisors	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
...					
			Total of 2(4)(a)		

2(4)(b) Research projects completed

Sr. No.	Title of the Project and duration	Funding Agency and Amount sanctioned	Principal Investigator/Co-Investigator	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
...					
			Total of 2(4)(b)		

2(4)(c) Research projects ongoing

Sr. No.	Title of the Project and duration	Funding Agency and Amount sanctioned	Principal Investigator/Co-Investigator	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
...					
			Total of 2(4)(c)		

2(4)(d) Consultancy

Sr. No.	Title of the Project/Consultancy and duration	Funding Agency and Amount of the project	Amount mobilized	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
...					
			Total of 2(4)(d)		
				Total of Table 2(4)	

Table – 2(5) - Patent/Policy Document/Awards/Fellowship
   a. Patent
   b. Policy document
   c. Awards
   d. Fellowship

Sr.No.	a/b/c/d	Details (Title/Year/Agency or organization)	International /National	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
...					
			Total of Table 2(5)		

Table – 2(6) - Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings

Sr. No.	Invited Talk/ Resource Person/ Session Chair/ Title of the paper	Title of Conference /Seminar and Organizer	Level- International (Abroad/within country) /National / State / University	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
…					
			Total of 2(6)		

Total of Table 2 (1+2+3+4+5+6)	

Additional Note -

The Research score for research papers would be augmented as follows :

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

i)   Paper in refereed journals without impact factor   -   5 Points
ii)   Paper with impact factor less than 1   -   10 Points
iii) Paper with impact factor between 1 and 2   -   15 Points
iv)   Paper with impact factor between 2 and 5   -   20 Points
v)   Paper with impact factor between 5 and 10   -   25 Points
vi)   Paper with impact factor >10   -   30 Points

    a) Two authors: 70% of total value of publication for each author.
    b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.

- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.

- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

- The research score shall be from the minimum of three categories out of six categories.

SUMMARY OF Table 2 : **Academic/Research Score**

Details	Score Obtained	Score Verified	Remark
1			
2 (a+b)			
3 (a+b+c+d)			
4 (a+b+c+d)			
5 (a+b+c)			
6			
Grand Total			

IQAC Co-ordinator   **HOD**   **Principal of College**

Table 4

PUNYASHLOK AHILYADEVI HOLKAR SOLAPUR UNIVERSITY, SOLAPUR
Annual Self Appraisal Report (ASAR)
As per 7th Pay UGC Regulation 18th July, 2018 and

Govt. of Maharashtra Resolution 8th March, 2019

For University Assistant Librarian / College Librarian / University Deputy Librarian (AL 10 to 11, 11 to 12, 12 to 13A, 13A to 14)

Assessment Year : (From   /   /   To   /   /   )

A.   **General Information**

a) Name (Surname first)   : Dr./Shri./Smt.

b) Designation   :

c) College / University   :

d) Department   :

e) Date of Birth   :

f) Date of Appointment   :

g) Date of Last Promotion   :

h) Assessment Period   : (From   /   /   To   /   /

i) Due Date of Next Promotion   :

j) Total Teaching Experience   : UG :   PG :

k) Permanent Address (with Pin code) :

    Mobile No.   :

    Email   :

B.   Academic Qualifications   :

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class
1					
2					
3					
4					
5					
6					

C.   Research / Fellowship / Research Training Program :

Sr. No.	Research	Title of Work / Thesis	University / Institute
1	JRF/ SRF/PDF etc.		
2	M. Phil.		
3	Ph.D.		
4	Research Training Program		
5	Minor/Major Research Projects		
6	Other		

D.   Experience :

Sr. No.	Designation	Name of Employer	Salary with Grade Pay/ Academic Level	Date of Joining	leaving	Experience in years
			Total Experience in years			

E.   Orientation / Refresher / Research Methodology Course, etc. Completed   :

Sr. No.	Course	Duration	University / Institute
1			
2			
3			
4			
5			

Assessment Criteria and Methodology for College / University Librarian

Sr. No.	Activity	Grading Criteria		
		Percentage Obtained	Grade Claimed	Grade Verified
1.	Regularity of attending library $$\frac{A}{B} X 100 = \text{------- } \%$$ Where A: Total no. of days attended B: Total no. of days expected to attend While attending in the library, the individual is expected to undertake, inter alia, following items of work: • Library Resource and Organization and maintenance of books, journals and reports. • Provision of Library reader services such as literature retrieval services to researchers and analysis of report. • Assistance towards updating institutional website		Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory
	Grading Criteria: Good -90% and above, Satisfactory- Below 90% but 80% and above Not satisfactory- Less than 80% -			

Sr. No.	Activity	No. of Activities	Grade Claimed	Grade Verified	Page No.
2.	Conduct of seminars/workshops related to library activity or on specific books or genre of books.				
	1.National				
	2.State		Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	
	3.Institute				
	Grading Criteria: Good – 1 National level seminar / workshop + 1 State / institution level Workshop / Seminar. Satisfactory – (i) 1 National level seminar/ workshop or (ii)1 state level seminar / workshop + 1 institution level seminar/ workshop or (iii) 4 institution seminar / workshop. Unsatisfactory – Not falling in above two categories.				

Sr. No.	Computerized database	Yes/ No	Grade Claimed	Grade Verified	Page No.
3.	If library has a computerized database then OR		Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	
	If library does not have a computerized database				
	Grading Criteria: Good – 100% of physical books and journals in computerized database. Satisfactory – At least 99% of physical books and journals in computerized database. Unsatisfactory – Not falling under good or satisfactory. OR Good – 100% Catalogue database made up to date, Satisfactory- 90% catalogue database made up to date, Unsatisfactory - Catalogue database not upto mark. (To be verified in random by the CAS Promotion Committee)				

4.	Checking inventory and extent of missing books	**Grade Claimed**	**Grade Verified**	**Page No.**
		Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	

Grading Criteria: Good : Checked inventory and missing books less than 0.5%
Satisfactory - Checked inventory and missing books less than 1%
Unsatisfactory - Did not check inventory Or Checked inventory and missing books 1% or more.
Note - Checking inventory and extent of missing books with norms of UGC & Sate Govt. as well as Particular University

5.	**Activity**	**Yes / No**	**Grade Claimed**	**Grade Verified**	**Page No.**
	(i) Digitisation of books database in institution having no computerized database. (Digitisation of Thesis / Manuscripts / Question Paper / College Magazine / Paper Cuttings etc.)				
	(ii) Promotion of library network.				
	(iii) Systems in place for dissemination of information relating to books and other resources.		Good / Satisfactory /Not satisfactory	Good / Satisfactory / Not satisfactory	
	(iv) Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular activities.				
	(v) Design and offer short-term courses for users.				
	(vi) Publications of at least one research paper in UGC approved journals.				

Grading Criteria: Good : Involved in any two activities, Satisfactory : At least one activity
Not Satisfactory: Not involved/ undertaken any of the activities.

Overall Grading				
Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Item - 1	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory
Item - 2	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	
Item - 3	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	
Item - 4	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	
Item - 5	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	

Overall Grading:

Good: Good in Item 1 and satisfactory/good in any two other items including Item 4.

Satisfactory: Satisfactory in Item 1 and satisfactory /good in any other two Items including Item 4.

Not satisfactory: If neither good nor satisfactory in overall grading.

Note :

(1) It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment.

(2) The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion.

(3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee

Signature of the Faculty   Signature of Principal /Director / Vice-Chancellor

Table 5

PUNYASHLOK AHILYADEVI HOLKAR SOLAPUR UNIVERSITY, SOLAPUR

Annual Self Appraisal Report (ASAR)

As per 7th Pay UGC Regulation 18th July, 2018 and

Govt. of Maharashtra Resolution 8th March, 2019

For College Director of Physical Education and Sports /University Assistant Director of Physical Education and Sports / University Deputy Director of Physical Education and Sports
(AL 10 to 11, 11 to 12, 12 to 13A, 13A to 14)

Assessment Year : (From / / To / /)

A. **General Information**

a) Name (Surname first) : Dr./Shri./Smt.

b) Designation :

c) College / University :

d) Department :

e) Date of Birth :

f) Date of Appointment :

g) Date of Last Promotion :

h) Assessment Period : (From / / To / /

i) Due Date of Next Promotion :

j) Total Teaching Experience : UG : PG :

k) Permanent Address (with Pin code) :

Mobile No. :

Email :

B.   **Academic Qualifications**   :

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class
1					
2					
3					
4					
5					
6					

C.   **Research / Fellowship / Research Training Program :**

Sr. No.	Research	Title of Work / Thesis	University / Institute
1	JRF/ SRF/PDF etc.		
2	M. Phil.		
3	Ph.D.		
4	Research Training Program		
5	Minor/Major Research Projects		
6	Other		

D.   **Experience :**

Sr. No.	Designation	Name of Employer	Salary with Grade Pay/ Academic Level	Date of Joining	leaving	Experience in years
				Total Experience in years		

E.   **Orientation / Refresher / Research Methodology Course, etc. Completed   :**

Sr. No.	Course	Duration	University / Institute
1			
2			
3			
4			
5			

Assessment Criteria and Methodology for Directors of Physical Education and Sport's

Sr. No.	Activity	Grading Criteria		
1	Attendance calculated in terms of percentage of days attended to the total number of days he is expected to attend. $\dfrac{\text{Total no of days attended}}{\text{Total no of days expected to attend}} \times 100$	Percentage Obtained	Grade Claimed	Grade Verified
			Good / Satisfactory /Not satisfactory	Good / Satisfactory / Not satisfactory
	Grading Criteria: 90% and above – Good, Below 90% but 80% and above - Satisfactory Less than 80% - Not satisfactory			

2	**Organizing Intra - College Competition**				
Sr. No.	Organizing intra college competition	Date	Grade Claimed	Grade Verified	Page No.
I					
Ii			Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	
iii					
Iv					
V					

Grading Criteria: Good - Intra college competition in more than 5 disciplines.
Satisfactory - Intra college competition in 3-5 disciplines.
Unsatisfactory - Neither good nor satisfactory.S

3	**Institution participating in external competitions**				
Sr. No.	Competitions	National / State / Zone/ Inter-zone level	Grade Claimed	Grade Verified	Page No.
I					
Ii					
iii					

Grading Criteria:

Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines.

Satisfactory- State level competition in at least one discipline plus district level competition in at least 3 disciplines. Or District level competition in at least 5 disciplines.

Unsatisfactory - Neither good nor satisfactory.

4	**Up-gradation of sports and physical training infrastructure with scientific and technological inputs. Development and maintenance of playfields and sports and physical Education facilities.**				
Sr. No.	Items Name		Grade Claimed	Grade Verified	Page No.
I	Guest/ Renowned Personality visit and Presentation, Technological Inputs	Minimum 10 Days Fitness Camp		Good – 4 or More activities (Minimum 2 from i and ii) Satisfactory – 2 or 3 activities (Minimum 1 from i and ii) i. Not-Satisfactory – Neither good nor Satisfactory	
		National Sports Day			
		Guest lecture for Physical Education			
		Minimum 10 Days Advance technique of Particular Game			
		Any other related program			
Ii	Development and Maintenance of Play fields	Indoor and Outdoor			

Grading Criteria: Good/Satisfactory/Not-Satisfactory to be assessed by the Promotion committee.

5	At least one student of the institution participating in national/ state/ university (for college levels only) teams. Organization of state/national/inter university/Inter zonal /inter college level competition.) Being invited for coaching at District / state/ University /national level. i) Organizing at least three workshops in a year. Publications of at least one research paper in UGC approved journal. Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular college activities.				
Sr. No.	Activity	No. of Activities	Grade Claimed	Grade Verified	Page No.
I	a) Participation of at least one student in National/ State/ University Teams b) Organization of Sports and Games		Good / Satisfactory/ Not satisfactory	Good / Satisfactory / Not satisfactory	
Ii	Invited for Coaching at National/ State/ University level				
iii	Organizing at least three Workshops in a year				
Iv	Publication of atleast one research paper Assistance in college administration and Governance related work including work done during admission, examinations and extra curricular activities				
	Good-Any two activities from i to iv , Satisfactory- Any one activity from i to iv, Not satisfactory-Not involved /undertaken any activity from i to iv.				

Overall Grading: Good: Good in Item **1** and satisfactory/good in any two other items.
Satisfactory: Satisfactory in Item **1** and satisfactory/good in any other two items.
Not Satisfactory: If neither good nor satisfactory in overall grading.

Note :

1. It is recommended to use ICT Technology to monitor to attendance of Sports and Physical Education and Compute the criteria of assessment.

2. The institution must obtain student feedback. The Feedbacks must be shared with the concerned director of Physical education and Sports and also CAS promotion Committee.

3. The system of tracking users grievances and Extent of grievance redressal details may also be made available to the CAS promotion Committee.

Overall Grading				
Sr. No.	**Grade Claimed**	**Overall Grade Claimed**	**Grade Verified**	**Overall Grade Verified**
Item - 1	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory
Item - 2	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	
Item - 3	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	
Item - 4	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	
Item - 5	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	

Signature of the Faculty   Signature of Principal /Director / Vice- Chancellor