

Tender Form Fee Rs. 15,000/-



# **Punyashlok Ahilyadevi Holkar Solapur University, Solapur**

**e - TENDER**

For

Rate Contract of Confidential Pri-Printing stationary Supplying for  
the period of 2 years



NAAC Accredited-२०२२  
'B++' Grade (CGPA २.९६)

**Punyashlok Ahilyadevi Holkar,  
Solapur University, Solapur  
e-Tender Form**

e-TENDER FOR Rate Contract of Confidential Pri-Printing stationary Supplying for the period of 2 years

1. Name of Bidder :
2. Full Address :
3. Mobile No/e-mail ID :
4. PAN Number :
5. Experience
6. Terms & condition are :  
whether acceptable or not
7. Client list with contact No. :

**Above document Attach With technical bid**

Authorized Signatory:

Name:

Designation:



## **Punyashlok Ahilyadevi Holkar Solapur University, Solapur**

Solapur Pune National Highway, Kegaon, Solapur (Maharashtra)  
**e-Tender Notice For Confidential Pre- Printed stationary**

Punyashlok Ahilyadevi Holkar, Solapur University, Solapur invites e-Tenders from the Confidential Printer/Press for the Rate Contract for printing & Supplying of Confidential Pre- Printed stationary (Answer Sheet, Mark sheet, OMR Sheet, Graph & Passing Certificate for the period of 2 years. The details of work is mentioned in the tender document. Tender form fee, EMD amount & Terms & Conditions are available on form with terms & Conditions may be downloaded from [www.mahatenders.gov.in](http://www.mahatenders.gov.in). Right to accept or reject any or all tender without giving any reason is reserved with the University authority.

Date: / /2023

Ref: PAHSUS/Exam/

Registrar

## PUNYASHLOK AHILYADEVI HOLKAR

### SOLAPUR UNIVERSITY, SOLAPUR

Web –<http://su.digitaluniversity.ac>

#### e-tender notice -2023

Punyashlok Ahilyadevi Holkar Solapur University, Solapur-413 255

(Tel. and Fax. 0217-2744771/78 (ext-133))

Punyashlok Ahilyadevi Holkar Solapur University, Solapur invites e-Tender For Rate Contract of Confidential Pri-Printing stationary Supplying form manufacturer/ authorized dealer. The detail of e-tender is as follows.

#### e- Tender Time Table

<b>1</b>	e-Tender Publishing Date	Date: 28/02/2023	Time: 11.00
<b>2</b>	Tender Sale./Download & Submission Start Date and Time	Date: 28/02/2023	Time: 11.00
<b>3</b>	Closing date and time of e-Tender	Date: 14/03/2023	Time: 05.00
<b>4</b>	Date and place of online opening of E-Tender ( Technical Bid Opening Date )	Date: 16/03/2023	Time: 03.00 PUNYASHLOK AHILYADEVI HOLKAR SOLAPUR UNIVERSITY, SOLAPUR, Solapur Pune-National Highway, Kegaon, Solapur 413 255. Telephone- 0217-2744778 (ext-133).
<b>5</b>	Online Tender Fee & EMD Submit Online Payment	Submit Online EMD <b>Rs. 2,00,000/-</b> (refundable) E-Tender form fee <b>Rs.15,000/-</b> (non-refundable)	

## **Online Bid Preparation**

Bidders are required to pay Earnest Money Deposit (if applicable) through Online Payment modes i.e. Net Banking, Debit Card, Credit Card and NEFT/RTGS during Bid Preparation Stage.

This payment will not be accepted by the department through any offline modes such as Cash, Cheque or Demand Draft.

If for any reason a bidder fails to make this payment through online modes, system won't allow the bidder to complete Bid Preparation stage resulting in his/her elimination from Online Bidding Process.

In case EMD is mandatory to all the bidders for a tender, offers made without EMD shall be rejected.

In Bid Preparation stage, bidders get access to Online Technical and Commercial Envelopes where they require uploading documents related to technical eligibility criteria and quote commercial offer for the work / item in respective online envelopes.

Any bidder should not quote his offer anywhere directly or indirectly in Technical Envelope (T1), failing which the Commercial Envelope (C1) shall not be opened and his tender shall stand rejected.

## **Online Bid Submission**

In this stage, bidders who have successfully completed their Bid Preparation Stage are required to transfer the data, already uploaded by them during Bid Preparation stage, from their custody to department's custody.

Note: During this stage, bidders won't have any facility to make any kind of changes or editing into technical as well as commercial data.

## **INSTRUCTION TO BIDDERS FOR ONLINE BID PREPARATION & SUBMISSION**

Bidders are required to pay Earnest Money Deposit (if applicable to them) through Online Payment modes i.e. Net Banking, Debit Card, Credit Card and NEFT/RTGS during Bid Preparation Stage.

If for any reason a bidder fails to make this payment through online modes, system won't allow the bidder to complete Bid Preparation stage resulting in his/her elimination from Online Bidding Process.

Hence, it is strongly recommended to bidders to initiate this payment well in advance prior to expiry of Bid Preparation stage in order to avoid elimination from Online Bidding Process on grounds of failure to make this payment.

During the activity of Bid Preparation, the bidder is required to upload all the documents of the Technical Bid by scanning the documents and uploading those in the PDF Format. This apart, bidder will have to quote Commercial Offer for the work / item, for which bids are invited, in an online form made available to them in Commercial Envelope. This activity of Bid Preparation should be completed within the pre-scribed schedule given for bid preparation.

After Bid Preparation, the tendered is required to complete Bid Submission activity within pre-scribed schedule without which the tender will not be submitted.

Non-payment of processing fees will result in non-submission of the tender and Department will not be responsible if the tendered is not able to submit their offer due to non-payment of processing fees to the e-tendering agency.

Detailed list of different modes of online payment to e-tendering service provider (E-Payment Options) has been provided under E-Tendering Toolkit for Bidders section of <https://maharashtra.etenders.in>

## **BID OPEN**

First of all, Technical Envelope of the tendered will be opened online through e-Tendering procedure to verify its contents as per requirements

If the various documents contained in this envelope do not meet the requirements, a note will be recorded accordingly by the tender opening authority and the said tenderer's Commercial Envelope will not be considered for further action but the same will be recorded.

Decision of the tender opening authority shall be final in this regard.

The commercial bids shall not be opened till the completion of evaluation of technical bids.

The commercial Bids of only technically qualified Bidders as mentioned above will be opened.

Price / Taxes: Prices stated in this agreement are firm and shall remain firm until required deliveries have been completed unless otherwise expressly agreed to in writing by both parties. The Vendor agrees that any price reduction made with respect to Material covered by this order subsequent to placement will be applied to this order. All prices specified herein include all charges for, but not limited to, inspection, and packaging.

1. The Printer shall pack and seal the Stationery material as per requirements laid down by the University. Correct packing and supplying packing memo will be the entire responsibility of the Printer. Any mistake in packing detected at any stage shall attract penal Claus No. 5 below.
2. The quality of paper used and of printing will be of high order and to the entire satisfaction of the University. The instructions issued by the University from time to time will be carried out by the Printer strictly as desired.
3. The Printer shall be entirely responsible for printing the stationary material in like manner with due regard to correctness as per order supplied by the University. In the event of any serious mistakes or deviation, it resulting in discarding the whole quantity or so involved and necessitating reprinting or issuing special instruction for corrections the University shall be entitled to impose a penalty on the Printer up to twice the cost of order so involved, provided the mistake can be unquestionably attributed to the Printer.
4. Printer shall maintain absolute secrecy with regard to the stationery material and under circumstances divulge to an unauthorized person the fact that these stationery materials are printed by him/them.
5. On completion of the entire supply of the stationery material for examination sessions within the first-half or second-half of the particular academic year, the printer shall submit the final bill of the pre- printed stationery material and supplied. The total bill of the printing will be paid with statutory deductions as far as possible within one month after submission of bill.
6. In the event of disputes and differences between the Parties regarding interpretation of any clause in the agreement, the decision of the Vice- chancellor of the University shall be final.
7. The Printer shall use biodegradable paper packets.
8. For the purpose of on-screen evaluation, there should be a barcode on each page of the answer papers
9. Printing as per specified sample of university.
10. The university reserves right to schedule site visit for verification.
11. The time management and exam schedule shall be strictly followed.
13. The answer book other pre-Printed stationary are the confidential document of the University. The firm shall be completely responsible for the maintaining the secrecy of answer book

**Acknowledgement and Acceptance of agreement:**

14. This agreement constitutes an offer from the university and is expressly limited to the Terms and Conditions contained herein. The Terms and Conditions of the agreement are those that apply to the printing of Stationary Materials.

**15 Selection of the bidder:**

For the purpose of selection of the bidder, a two-stage bidding process will be followed. The response to the tender should be submitted in two parts viz. Technical Bid & Commercial Bid & must be submitted in separate sealed envelopes online.

**Technical bid should contain,**

- A) Shop Act & Establishment Registration valid Certificate or Company Registration Certificate
- B) Annual Turnover of your company/press should be at least 30 Lakhs annual in the last 3 years. The appropriate Certificate of C.A. Should be attached.
- C) Infrastructure facility - available to undertake this task.
- D) The firm/organization should have experience of Confidential printing of answer Books of at least 3 years and should have experience of printing of Graph, Mark sheet, Passing Certificate etc. of at least 3 years (Experience certificate or supply order be submitted).
- E) Detailed broacher of the Company including other details as asked.
- F) Client list and work done list
- G) IT Return, Audited Balance Sheet, of last 3 year etc. (FY 2019-20, 2020-21 & 2021-22).
- H) GST registration Certificate
- I) Performance Certificates from clients
- J) Online Tender Fee & EMD Payment
- K) Tender form fee in case of website version.
- L) The form of the "Terms and Conditions" should be duly filled and signed by authorized person.
- M) Quality management system certified under ISO9001
- N) ISMS Certified under ISO/ISFC 27001
- O) It is not compulsory that the work order should be given to the lowest quoting vender in case management finds any improper documentation of the vendor. Then the order can be given to other vendor.

It is only when the information about the company in technical bid is found satisfactory; the commercial part will be opened.

**16 Performance Security**

Within 15 days of the receipt of notification of award from the University, the successful Bidder shall furnish the performance security at 05 % of the cost of the -tender in the form Cash or nationalized bank DD in favor of The Finance & Account Officer, Solapur University, Solapur. Failure of the successful bidder shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, (EMD) in which event the University may make the award to the next lowest evaluated bidder or call for new bids.

17. The Vendor shall not assign the order received, any rights under this agreement or to become due hereunder neither delegated nor subcontracted /sublet any obligations or work hereunder without the prior written consent of the University.

Compliance with Laws: By acceptance of this agreement, the Vendor agrees to comply with the requirements of all the existing laws. The Vendor also agrees to comply with the Fair Labour Standards Act and the Occupational Safety and Health Act, and all other applicable laws, ordinances, regulations and codes in the Vendor's performance hereunder. The Vendor further agrees to indemnify and hold the University and its customers harmless from any loss or damage that may be sustained by the University, by reason of the Vendor's failure to comply with any laws, ordinance, regulations and codes.

Tenders received late, incomplete tenders and tenders not in conformity with our rescrubbed specifications, terms and conditions will be rejected. Punyashlok Ahilyadevi Holkar Solapur University, Solapur will not be responsible for postal delay, non-receipt / non- delivery of tender documents or loss of documents in transit.



18. Law of the Contract:

This agreement shall be governed by and interpreted in accordance with the laws in existence and the Jurisdiction of the Solapur

19. Regarding Confidentiality:-

All preprinted material is confidential, failing to which vendor shall be legally responsible. Time is the essence of contract. The delivery of stationary material should be made in stipulated time. Failing to which he shall be liable under contract Act.

In case of any dispute arises it shall be subject to Solapur Jurisdiction.

I/We have read all the above Terms and Conditions carefully and ready to accept and according to that I/We are submitting herewith the tender.

Rate Contract of Confidential Pri-Printing stationary Supplying for the  
period of 2 years

**DECLARATION**

I, \_\_\_\_\_ hereby declare that, our firm is not  
black listed, debarred or prohibited by Government of India or any other state Government, Union  
Territory, Authority or organization.

I also declare that, no case/s, criminal or Civil or Enquires of any kind are pending against our  
organization. If any civil and Criminal case is found pending against the university is right to action against  
us.

Name of the Bidder/ Firm, Seal & Signature

**Annexure“ A ”**

(To be placed in commercial Envelop)

The rates of Printing are called from various well reputed presses to undertake the printing work of the of Answer Books, Graph, Mark sheet, Passing Certificate and result processing etc. of the various Examinations of this University. If you are interested in this printing work of the University, you are requested to submit the rates in the below form.

**RATES SCHEDULE (Rate Contract for 2 Year)**

Sr. No	Particular	Size in c.m.	Printing Specification	Paper Specification	Approx. Requirement Qty	Rate per Unit
1	Printing Answer Booklet 36 Pages (Each page Barcode)	21X28	Cover pages two Colors & inside all pages single color	Cover pages 80 GSM & each and every pages 70 GSM A Grade Mill Maplitho paper	16 lakh	
2	Printing Answer Booklet 36 Pages (Barcode)	21X28	Cover pages two Colors & inside all pages single color	Cover pages 80 GSM & each and every pages 70 GSM A Grade Mill Maplitho paper	16 lakh	
3	Printing Answer Booklet 32 Pages (Each page Barcode)	21X28	Cover pages two Colors & inside all pages single color	Cover pages 80 GSM & each and every pages 70 GSM A Grade Mill Maplitho paper	16 lakh	
4	Printing Answer Booklet 32 Pages (Barcode)	21X28	Cover pages two Colors & inside all pages single color	Cover pages 80 GSM & each and every pages 70 GSM A Grade Mill Maplitho paper	16 lakh	
5	Printing Answer Booklet 24 Pages (Each page Barcode)	21X28	Cover pages two Colors & inside all pages single color	Cover pages 80 GSM & each and every pages 70 GSM A Grade Mill Maplitho paper	16 lakh	
6	Printing Answer Booklet 24 Pages (Barcode)	21X28	Cover pages two Colors & inside all pages single color	Cover pages 80 GSM & each and every pages 70 GSM A Grade Mill Maplitho paper	16 lakh	
7	Printing Answer Booklet 20 Pages (Each page Barcode)	21X28	Cover pages two Colors & inside all pages single color	Cover pages 80 GSM & each and every pages 70 GSM A Grade Mill Maplitho paper	8 lakh	
8	Printing Answer Booklet 20 Pages(Barcode)	21X28	Cover pages two Colors & inside all pages single color	Cover pages 80 GSM & each and every pages 70 GSM A Grade Mill Maplitho paper	8 lakh	
9	Printing Answer Booklet 04 Pages	21X28	Single Color Both Side	60 GSM A Grade Mill Maplitho paper	16 lakh	
10	Graph Paper	21X28	Single Color Single Side	60 GSM A Grade Mill Maplitho paper	4 lakh	
11	Semi Log Graph Sheet	21X28	Single Color Both Side	60 GSM A Grade Mill Maplitho paper	2 lakh	
12	Mark Sheet Cut Sheet 7 point both side printing	8.26X11. 69X1c.m.	Front 3 Color back one color	105 GSM Parchment Paper	50000 Nos	
13	Mark Sheet Cut Sheet 10point both side printing	8.26X11. 69X1c.m.	Front 3 Color back one color	105 GSM Parchment Paper	4 lakh	
14	Mark Sheet Cut single side printing	8.26X11. 69X1c.m.	Front 3 Color single side print	105 GSM Parchment Paper	50000 Nos	
15	Mark Sheet big size	10.X12 X1c.m.	Front 3 Color single side print	105 GSM Parchment Paper	50000 Nos	
16	Passing Certificate	8.26X5. 85X1c.m.	Front 3 Color single side print	105 GSM Parchment Paper	2 lakh	
17	Mark Sheet Cut single side printing	8.26X5. 85X1c.m.	Front 3 Color single side print	105 GSM Parchment Paper	25000 Nos	
18	OMR Sheet	8.26X11. 69X1c.m.	Front 4 Color single side print	105 GSM Parchment Paper	10 lakh	
19	Barcode Sticker (Per Box 100 pages)	NJMPL24L 21 x 29.7cm	-----	157+5GSM Nova Jet MPL	As per Requirement	

- Consider Above Items in two Parts i.e. first Part from Sr. No. 1 to 11 and Second Part from 12 to 19.

**\* Requirement of Printing Jobs-**

1. All Answer Books should be ruled & well Stitched.
2. There should be University logo of full page size inside each page of Answer Books as watermark (in as per requirement color).
3. Each page of Answer books should bear the word Punyashlok Ahilyadevi Holkar solapur university on it.
4. There should be serial number on each Answer book.
5. There should be one packet of 250 Answer books which will be well packed having label of description of Answer book, Packet No. and Answer book No. (Start & End).

**\* Sample-**

1. Sample of Answer Books, Graphs, Semi Graphs & Passing certificates can be seen by visiting the Board of Examinations & Evaluation Section in the University on any working day.

**\* General-**

1. The rates are inclusive of all kind of taxes/levies including or Ex transportation/octroi/toll etc.
2. The rates are FOR University campus at Solapur.
3. The rates are valid for the period of rate contract (2 Years)

**\* Marksheet Security Features-**

1. Hologram (नविन तयार करणे)
2. Water mark – University Full Name
3. Micro text in Border
4. Void Pantograph